

School Board--Methods of Operation**STUDENT ADVISOR TO THE SCHOOL BOARD -- SELECTION CRITERIA AND RESPONSIBILITIES**

The position of Student Advisor to the School Board was established on April 25, 1985. The Student Advisor shall be elected by the Miami-Dade County Association of Student Government Presidents (MDCASGP) and shall sit as an advisor to the Board during Board meetings as a representative of the organization and will speak and respond to questions from the Board on student-related issues.

I. Criteria for Selection

The Student Advisor shall be a senior and voluntarily enroll in course 2400300 Leadership Skills Development, supervised by a district administrator and the School Board Chair's Administrative Assistant with the cooperation of the other Administrative Assistants. The Student Advisor's grade in this course shall be determined by the district administrator and the Chair's Administrative Assistant based upon criteria stated in the course framework.

II. Election of Student Advisor

Each candidate for the position of Student Advisor to the School Board shall be a senior high school student and submit a complete application to the Miami-Dade County Association of Student Government Presidents. The MDCASGP shall review all applications and elect one of the candidates to serve as Student Advisor.

III. Method of Communication

The Student Advisor shall meet with the MDCASGP on a monthly basis to review School Board agendas and receive direction from the Association.

IV. Seating of Student Advisor

The Student Advisor shall be seated with the School Board members on the dais.

V. Travel and Expenses of Student Advisor

A. The Student Advisor will be included, when appropriate, in out of town meetings and conferences that other Board members and/or Administrative Assistants attend. Expenses are to be paid by the school system.

- B. The Student Advisor will be reimbursed for mileage at the regular rate paid Board members.

VI. Responsibilities of the Student Advisor

The responsibilities of the Student Advisor will be as follows:

- A. Maintain a daily log.
- B. Attend the School Board meetings.
- C. Attend the Administrative Assistants' meetings.
- D. Attend the Miami-Dade County Association of Student Government Presidents' monthly meetings.
- E. Read, research, and obtain answers to questions on Board agenda items.
- F. Review daily publications regarding items of interest to the students in the school.
- G. Serve as a liaison between the students in the school system and the community as can be arranged within the limits of time available and reason.
- H. Submit a mid-year report.
- I. Submit an exit report.

VII. Orientation of the Student Advisor

Following the election of the Student Advisor, the Student Advisor will:

- A. Meet with the Board members and their Administrative Assistants on an individual basis to become acquainted with them and to obtain their perception of the position of the role of the Student Advisor.
- B. Meet with the Superintendent of Schools and the Superintendent's Senior Staff to obtain an understanding of the organization of the school system.
- C. Meet with other staff members based upon the recommendation of the Board members, the Superintendent, and the Administrative Assistants in order to obtain an in-depth understanding of the various bureaus and offices.
- D. Meet with individual Senior High School Student Councils in order to

obtain an understanding of their ideas and concerns. Schools in the six administrative regions should be visited on a rotating basis.

Specific Authority: 230.22(2) F.S.

Law Implemented, Interpreted, or Made Specific: None

History: THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

New: 7-13-94

Technical Change: 5-1-98