0420020210 July 2001

## Florida Department of Education CURRICULUM FRAMEWORK

Program Title: Early Childhood Education

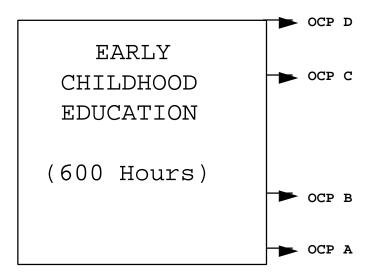
Secondary **PSAV** Program Number: 8503210 V200210 CIP Number: 0420.020210 0420.020210 9-12, 30, 31 Grade Level: 30, 31 Length: 4 Credits 600 Hours CTSO FCCLA VOC HME EC @2 @4 HOME EC 1 @2 Certification: VOC HME EC @4 HOMEMAKING @2 @7G HOMEMAKING @2¢7 PRESCH ED A PRESCH ED A HME EC OCC @7 G HME EC OCC ¢7 PRIMARY ED B HOME EC 1 @2 PRIMARY ED B GEN HME EC @4 GEN HME EC @2 @4 E CHILD ED @0 E CHILD ED @0 PK/PRIMARY H PK/PRIMARY H Basic Skills

- Math 9
  Language 9
  Reading 9
- I. PURPOSE: The Early Childhood Education Program focuses on broad, transferable skills and stresses understanding and demonstration of the following elements of the Early Childhood industry; planning, management, finance, technical and production skills, underlying principles of technology, labor issues, community issues and health, safety, and environmental issues and developmentally appropriate practices for children birth through age eight.
- II. **PROGRAM STRUCTURE:** The program consists of 600 hours with four occupational completion points.

Instruction and learning activities are provided in a laboratory setting using hands-on experiences with the equipment and materials appropriate to the program content and in accordance with high quality standards in the field. Activities provide instruction in the use of manipulative equipment; language development; creative art, music, science, dramatic play, developmentally appropriate practices, brain research classroom management and Child Development Associate (CDA) competencies. Observation and supervised work experience with young children in a school laboratory or a community laboratory setting are an integral part of this program. (To meet CDA equivalency status, a student must also obtain 480 hours of direct work with children five years or younger in a laboratory or child care setting).

To add hours for practical experience a student may be enrolled in Family and Consumer Sciences Cooperative OJT, Secondary Number 8500410 or Guided Workplace Learning, Secondary Number 8300430, PSAV 0886300.

The following diagram illustrates the program:



- OCP A Child Care Worker OES 68038 40 hours
- OCP B Child Care Teacher Aide OES 31521 1 Credit/150 Hours
- OCP C Preschool Teacher OES 31303 3 Credits/450 Hours
- OCP D Child Care Development Specialist DOT 359.342-540 4 Credits/600 Hours (CDA Equivalency)

III. SPECIAL NOTES: Family, Career and Community Leaders of America, is the appropriate career and technical student organization (ctso) for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations, when provided, shall be integral part of the instructional program, and the activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, FAC. (See outcome 17).

# It is recommended that students obtain certification in infant/child CPR and first aide for initial employment.

To offer the Department of Children and Families (DCF) Introductory Child Care Course (10 & 20 hours) a program must be approved by the local DCF child care training coordinating agency.

To teach the DCF, Introductory Child Care Course (10 & 20 hours) the  $\frac{\text{instructor must}}{\text{Department of Children}}$  meet the trainer requirements established by the  $\frac{\text{Department of Children}}{\text{Department of Children}}$ 

Vocational programs offering the Introductory Child Care course will be required to use  $\underline{\text{DCF}}$  materials and be subject to monitoring by the coordinating agencies.

Cooperative training - OJT is appropriate for this program. Whenever cooperative training - OJT is offered, the following are required for each student: a training plan, signed by the student, teacher, and employer, which includes instructional objectives and a list of on-the-job and in-school learning experiences; a workstation that reflects equipment, skills and tasks that are relevant to the occupation which the student has chosen as a career goal. The student must receive compensation for work performed.

In accordance with Rule 6A-10.040, FAC, the minimum basic-skills grade levels required for adult vocational students to exit this program are: Mathematics 9.0, Language 9.0, Reading 9.0. These grade-level numbers correspond to grade-equivalent scores obtained on one of the state-designated basic-skills examinations. If a student does not meet the basic-skills level required for completion of the program, remediation should be provided concurrently through the Vocational Preparatory Instruction (VPI) or a remedial lab. Please refer to the Rule for exemptions.

The standard length of this program is 600 hours.

SCANS Competencies: To accomplish the Secretary's Commission on Achieving Necessary Skills (SCANS) competencies, instructional strategies for this cluster must include methods that require students to identify, organize, and use resources appropriately; to work with each other cooperatively and productively; to acquire and use information; to understand social, organizational, and technological systems; and to work with a variety of tools and equipment. Instructional strategies must also incorporate methods to improve students' personal qualities and higher-order thinking skills.

 $\underline{\text{Equipment List}}$ : A generic equipment list is available for the programs in this cluster and is printed in a supplement to this document.

IV <u>INTENDED OUTCOMES</u>: After successfully completing the appropriate course (s) for each occupational completion point of this program, the student will be able to perform the following:

### OCCUPATIONAL COMPLETION POINT - DATA CODE - A

CHILD CARE WORKER - OES 68038449

- 01.0 Identify rules and regulations which govern child care.
- 02.0 Plan, establish and maintain a safe, clean, and healthy learning environment.
- 03.0 Plan and implement food service and nutrition education.
- 04.0 Identify and report child abuse and neglect in accordance with state regulations.
- 05.0 Identify and apply principles of child development typical and atypical (birth through age twelve).
- 06.0 Demonstrate an understanding of and implement developmentally appropriate practices for programs serving children from birth through age twelve.
- 07.0 Identify communication skills related to child care.
- 08.0 Identify various observation and recording methods.
- 09.0 Recognize appropriate methods of guidance.

### OCCUPATIONAL COMPLETION POINT - DATA CODE - B

CHILD CARE TEACHER AIDE - OES 31521

- 10.0 Demonstrate professionalism.
- 11.0 Identify knowledge of community needs and resources.
- 12.0 Identify career opportunities in the early childhood profession.
- 13.0 Display interpersonal relationship skills.
- 14.0 Develop intercommunication with family.
- 15.0 Demonstrate the roles of the child care center staff.
- 16.0 Demonstrate observation and recording methods.
- 17.0 Demonstrate leadership and organizational skills.
- 18.0 Demonstrate effective communication skills.

### OCCUPATIONAL COMPLETION POINT - DATA CODE - C

PRESCHOOL TEACHER - OES 31303

- 19.0 Demonstrate basic curriculum development.
- 20.0 Analyze theories of child development.
- 21.0 Analyze how nutrition, environment, heredity, and health status influence the development of the child.
- 22.0 Guide sensory integration activities of infants and toddlers.
- 23.0 Guide physical development activities of infants and toddlers.
- 24.0 Guide self-help activities of infants and toddlers.
- 25.0 Plan and implement developmentally appropriate physical activities for preschool children.
- 26.0 Guide the cognitive development of preschool children.
- 27.0 Guide the language and literacy development of preschool children.
- 28.0 Guide the creative development of preschool children.
- 29.0 Guide the social development of preschool children.

- 30.0 Demonstrate a basic understanding of the history, development, and diversity of school-age children.
- 31.0 Demonstrate a basic knowledge of child growth and development as it relates to school-age children.
- 32.0 Plan and provide for developmentally appropriate caregiving environments for students with special needs.
- 33.0 Provide caregiving skills related to the universal infection control system specific to special needs children.
- 34.0 Plan and implement classroom management techniques for infants, toddlers, preschoolers, and school age children (birth through age twelve).
- 35.0 Demonstrate how schedules, spaces, and experiences create environments that promote children's total growth and development.
- 36.0 Apply knowledge of program elements needed to create a successful developmentally appropriate curriculum.

#### OCCUPATIONAL COMPLETION - DATA CODE - D

CHILD CARE DEVELOPMENT SPECIALIST - DOT 359.342-540

- 37.0 Demonstrate the ability to motivate children and to interact professionally with children, parents, and staff.
- 38.0 Demonstrate activities that are anti-bias, nonviolent, and from a multicultural perspective.
- 39.0 Demonstrate the ability to provide for inclusion of children with special needs.
- 40.0 Demonstrate mentor skills for team building and collaboration.
- 41.0 Analyze recent trends/developments in brain research.
- 42.0 Research current trends and issues in early childhood education.
- 43.0 Demonstrate professional development.

### Florida Department of Education STUDENT PERFORMANCE STANDARDS

Program Title: Early Childhood Education

Secondary Number: 8503210
Postsecondary Number: V200210

### OCCUPATIONAL COMPLETION POINT - DATA CODE - A

CHILD CARE WORKER - OES 68038449

- 01.0 IDENTIFY RULES AND REGULATIONS WHICH GOVERN CHILD CARE--The students will be able to:
  - LA.A.1.4.1, LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, MA.A.3.4.3, HE.A.1.4.7, HE.A.2.4.2, HE.C.2.4.1, HE.C.2.4.6
  - 01.01 Identify the need for child care.
  - 01.02 Identify child care facilities that require licensing.
  - 01.03 Identify the major areas of child care standards.
  - 01.04 Identify the local licensing agency and its responsibilities.
  - 01.05 Identify local fire, safety, sanitation and health regulations.
  - 01.06 Identify minimum state standards for screening owners, operators, staff, and volunteers of child care centers.
  - 01.07 Identify current child-care issues and proposed laws and ordinances that govern state and local licensing and inspection of child care facilities.
  - 01.08 Identify information concerning child discipline in State Rule 65C-22.001-006.
  - 01.09 Demonstrate methods of compliance with rules and regulations governing child caregivers.
- 02.0 PLAN, ESTABLISH AND MAINTAIN A SAFE, CLEAN, AND HEALTHY LEARNING ENVIRONMENT--The student will be able to:
  - LA.A.2.4.4, LA.A.2.4.7, LA.A.2.4.8, MA.A.1.4.1, MA.A.2.4.2,
  - MA.B.3.4.1, MA.B.4.4.2, HE.A.2.4.1, HE.A.2.4.2, HE.A.2.4.3,
  - HE.A.2.4.4, He.B.1.4.2, HE.B.1.4.4
  - 02.01 Identify characteristics of, plan and establish a safe, sanitary, healthy child care environment.
  - 02.02 Describe ways to assist children with personal hygiene routines.
  - 02.03 Develop a checklist for evaluations, safety, and sanitation features.
  - 02.04 Recognize potential safety and fire hazard problems and plan ways to prevent accidents.
  - 02.05 Demonstrate evacuation procedures.
  - 02.06 Identify characteristics of a healthy child.
  - 02.07 Recognize symptoms of childhood illness.
  - 02.08 Identify communicable diseases.
  - 02.09 Identify the components and how to perform the "10 second health check" for children.
  - 02.10 Identify procedures for administering medication.
  - 02.11 Complete a medication permission form.
  - 02.12 Describe ways in which the spread of disease in child care settings can be prevented.

- 02.13 Demonstrate responsibility for maintaining and organizing a safe and healthy facility.
- 02.14 Identify and report maintenance and repair needs for equipment, tools, facilities, and toys.
- 02.15 Identify proper procedures for transporting children.
- 02.16 Demonstrate use of fire extinguishers.
- 02.17 Practice universal precautions.
- 02.18 Visualize and plan for emergency/disaster situations.
- 02.19 Use appropriate telephone numbers in a simulated emergency situation.
- 02.20 Identify the need and responsible use of equipment and supplies.
- 02.21 Follow established procedures for reporting accidents/incidents.
- 02.22 Discuss ways for children to develop positive attitudes and skills for daily routines.
- 02.23 Practice environmentally sound procedures within the center.
- 02.24 List ways to make a playground safe.

### 03.0 PLAN AND IMPLEMENT FOOD SERVICE AND NUTRITION EDUCATION-The student will be able to:

- LA.A.2.4.8, MA.A.3.4.3, MA.B.4.4.1, MA.B.4.4.2, MA.B.4.4.3, MA.B.4.4.4, SC.F.1.4.1, SC.G.1.4.2, HE.A.1.4.9, HE.C.1.4.6
- 03.01 Identify the nutritional needs of children; infants through school age (birth through age twelve).
- 03.02 Identify, plan for, and assist with the preparation of nutritious snacks and meals for infants through school age children.
- 03.03 Identify and practice safe and sanitary food service habits in assisting with mealtime routines.
- 03.04 Identify foods that are potentially dangerous for young children's consumption.
- 03.05 Demonstrate techniques to encourage positive food choices and good eating habits for toddlers through school age children.
- 03.06 Recognize age appropriate nutrition education activities.

## 04.0 IDENTIFY AND REPORT CHILD ABUSE AND NEGLECT IN ACCORDANCE WITH STATE REGULATIONS--The student will be able to:

- LA.A.2.4.6, LA.A.2.4.7, LA.A.2.4.8, MA.A.2.4.2, HE.A.1.4.3, HE.A.1.4.5, HE.A.1.4.7
- 04.01 Describe physical abuse, physical neglect, sexual abuse, and emotional maltreatment as defined by Florida law.
- 04.02 Identify the extent of the incidence of child maltreatment in the state and the nation.
- 04.03 Identify the most common physical and behavioral indicators of physical abuse, sexual abuse, emotional maltreatment, and neglect.
- 04.04 Identify the factors, multiple forces, and most common causes for child abuse and neglect.
- 04.05 Identify the characteristics of abusers.
- 04.06 Identify the impacts and effects of child abuse and neglect.
- 04.07 Describe the legal requirement and protection of child-care workers in reporting suspected child abuse and neglect according to Florida law.

- 04.08 Identify state and local guidelines and procedures for reporting child abuse and neglect.
- 04.09 Demonstrate (in a simulation) reporting evidence of suspected child abuse and neglect.
- 04.10 Identify local community resources that provide help for the abused and the abuser.
- 05.0 IDENTIFY AND APPLY PRINCIPLES OF CHILD DEVELOPMENT TYPICAL AND ATYPICAL (BIRTH THROUGH AGE TWELVE) -- The student will be able to:
  - LA.A.1.4.1, LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, MA.A.4.4.1, MA.B.3.4.1, SC.F.1.4.1, SC.F.1.4.2, SC.F.1.4.3, SC.F.1.4.4, SC.F.1.4.5, SC.F.1.4.6, SC.F.1.4.7, SC.F.1.4.8, SC.G.1.4.1
  - 05.01 Describe and exhibit the principles of development:
     development is similar for all, development is continuous,
     development proceeds at different rates, development can be
     correlated.
  - 05.02 Describe the physical, emotional, intellectual, and social characteristics of children from birth through age twelve.
  - 05.03 Discuss circumstances and factors that put a child at risk for developing disabling conditions.
- 06.0 DEMONSTRATE AN UNDERSTANDING OF AND IMPLEMENT DEVELOPMENTALLY APPROPRIATE PRACTICES FOR PROGRAMS SERVING CHILDREN FROM BIRTH THROUGH AGE TWELVE--The student will be able to:
  - LA.A.2.4.1, LA.A.2.4.4, MA.B.3.4.1, SC.F.1.4.7
  - 06.01 Identify and demonstrate various methods of curriculum planning for young children.
  - 06.02 Define developmentally appropriate practices.
  - 06.03 Discuss the importance of learning through play.
  - 06.04 Describe learning centers used in developmentally appropriate environments.
- 07.0 IDENTIFY COMMUNICATION SKILLS RELATED TO CHILD CARE -- The student will be able to:
  - LA.C.3.4.1, LA.C.3.4.2, LA.C.3.4.3, LA.C.3.4.4, SC.F.1.4.7, SC.G.1.4.1, HE.B.3.4.4
  - 07.01 Identify effective communication skills used with children including interacting positively with each child and dialog with children as a group, using active listening, open-ended questioning, activities, and spontaneous experiences.
  - 07.02 Describe ways to promote positive interaction between the family, child care center and community.
- 08.0 IDENTIFY VARIOUS OBSERVATION AND RECORDING METHODS—The student will be able to:
  - LA.A.2.4.1, LA.A.2.4.6, MA.E.1.4.1, SC.F.1.4.7, SC.H.1.4.1, SC.H.1.4.2, SC.H.1.4.3, SC.H.1.4.4, SC.H.1.4.5, SC.H.1.4.6, SC.H.1.4.7, HE.C.1.4.2
  - 08.01 Identify observation techniques and methods used in a child care setting.
  - 08.02 Interpret and evaluate a child observation form.

- 08.03 Observe, record, and report the behavior of children of various ages on an observation form.
- 08.04 Discuss the importance of, and create a plan for the confidentiality of child/family records.
- 09.0 RECOGNIZE APPROPRIATE METHODS OF GUIDANCE -- The student will be able to:
  - LA.A.2.4.7, LA.A.2.4.8, MA.B.3.4.1, SC.H.1.4.3, HE.A.1.4.5
  - 09.01 Describe methods of direct and indirect quidance.
  - 09.02 Identify preventative measures of direct and indirect guidance.
  - 09.03 Demonstrate methods of direct and indirect guidance to include routines, transitions, and room arrangements.
  - 09.04 Identify acceptable and unacceptable methods of guiding behavior.
  - 09.05 Demonstrate effective, positive guidance techniques for guiding behavior.
  - 09.06 Demonstrate behavior toward children that is caring, non-abusive, and builds self-esteem and responsibility (egobuilding).

### OCCUPATIONAL COMPLETION POINT - DATA CODE - B

CHILD CARE TEACHER AID - OES 31521

- 10.0 DEMONSTRATE PROFESSIONALISM--The student will be able to:
  - LA.A.2.4.1, LA.A.2.4.4, LA.A.2.4.6, LA.A.2.4.7, LA.A.2.4.8, MA.A.2.4.2
  - 10.01 Identify factors that aid professional growth in a child caregiver.
  - 10.02 Identify and use job-related child care terminology.
  - 10.03 Identify effective communication skills to use with personnel and parents/guardians of children.
  - 10.04 Develop a self-improvement activity related to professionalism.
  - 10.05 Identify opportunities for continuing education.
  - 10.06 Assess one's attitude and performance.
  - 10.07 Identify and demonstrate the exemplary behavior and social skills needed as a role model for children.
  - 10.08 Demonstrate knowledge of legal issues and liability as they relate to a child care worker.
  - 10.09 Review the National Child Development Associate (CDA) Code of Ethics and requirements for developing a CDA professional resource file.
  - 10.10 Demonstrate employability skills including a job search.
- 11.0 IDENTIFY KNOWLEDGE OF COMMUNITY NEEDS AND RESOURCES -- The student will be able to:
  - LA.A.2.4.6, LA.A.2.4.7, LA.A.2.4.8, MA.A.2.4.2, SC.H.3.4.4, HE.A.2.4.4, HE.A.2.4.5
  - 11.01 Identify state organizations and agencies that serve children and families.
  - 11.02 Identify local community resources that serve children and families.

- 11.03 Identify organizations and agencies that provide services or assistance to children with special needs and their families.
- 11.04 Organize and develop community resource information.
- 12.0 IDENTIFY CAREER OPPORTUNITIES IN THE EARLY CHILDHOOD PROFESSION—The student will be able to:
  - LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, MA.E.1.4.3
  - 12.01 Define the early childhood education profession.
  - 12.02 Identify early childhood education career opportunities.
- 13.0 <u>DISPLAY INTERPERSONAL RELATIONSHIP SKILLS</u>--The student will be able to:
  - LA.C.3.4.4, MA.A.3.4.3, SC.F.1.4.7, HE.A.1.4.3, HE.A.1.4.5, HE.C.1.4.6, HE.B.2.4.4
  - 13.01 Maintain positive view of self.
  - 13.02 Exhibit responsibility toward achieving goals.
  - 13.03 Display sociability, empathy, understanding and caring.
  - 13.04 Display ability to manage personal resources to maintain goals.
  - 13.05 Display honesty and integrity in interacting with children and families, as well as, with co-workers.
  - 13.06 Respond to needs and strengths of the multi-ethnic work place.
- 14.0  $\frac{\text{DEVELOP INTERCOMMUNICATION WITH FAMILY}}{\text{to:}}$  -- The student will be able
  - LA.C.3.4.4, HE.B.3.4.4
  - 14.01 Identify ways of communicating with the family.
  - 14.02 Plan and implement parental involvement activities and curriculum planning, providing samples as part of the teacher portfolio.
- 15.0 DEMONSTRATE THE ROLES OF THE CHILD CARE CENTER STAFF -- The student will be able to:
  - 15.01 Compare roles and responsibilities of the child care center team members.
  - 15.02 Practice professionalism in the workplace.
  - 15.03 Identify the important role child caregivers play in the development of each child in care.
- 16.0 <u>DEMONSTRATE OBSERVATION AND RECORDING METHODS</u>--The student will be able to:
  - MA.E.1.4.1, SC.H.1.4.1
  - 16.01 Apply observation techniques and methods in a child care setting.
  - 16.02 Complete a case study on one child.
  - 16.03 Interpret and evaluate a child observation.

- 17.0 DEMONSTRATE LEADERSHIP AND ORGANIZATIONAL SKILLS--The student will be able to:
  - LA.C.1.4.1, LA.C.1.4.2, LA.C.1.4.3, LA.C.1.4.4, MA.A.4.4.1,
  - MA.A.4.4.3, MA.A.4.4.4, MA.E.3.4.1, MA.E.3.4.2, HE.B.3.4.1,
  - HE.B.3.4.2, HE.B.3.4.3, HE.B.3.4.4, HE.B.3.4.5, HE.B.3.4.6,
  - HE.C.1.4.5, HE.C.1.4.6, HE.C.2.4.4, HE.C.2.4.5, HE.C.2.4.6
  - 17.01 Identify professional, labor, and student organizations as related to school and the child care industry.
  - 17.02 Identify purposes and functions of professional and student organizations.
  - 17.03 Identify roles and responsibilities of organization members.
  - 17.04 Identify ways to work cooperatively as a team member to achieve organizational goals.
  - 17.05 Demonstrate confidence in leadership roles and organizational responsibilities.
  - 17.06 Demonstrate commitment to achieve organizational goals.
  - 17.07 Develop a personal-growth project related to organizational skills.
  - 17.08 Demonstrate critical thinking and problem-solving skills.
- 18.0 <u>DEMONSTRATE EFFECTIVE COMMUNICATION SKILLS</u>--The student will be able to:
  - LA.A.1.4.1, LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, LA.A.2.4.4,
  - MA.A.1.4.1, MA.A.1.4.2, MA.A.1.4.3, MA.A.1.4.4, HE.B.3.4.1,
  - HE.B.3.4.2, HE.B.3.4.4
  - 18.01 Communicate thoughts, ideas, information, and messages orally and in writing.
  - 18.02 Demonstrate appropriate telephone etiquette.
  - 18.03 Use correct grammar.
  - 18.04 Receive, attend to, interpret, and respond to verbal and written messages/directions.
  - 18.05 Demonstrate the ability to communicate using a variety of technologies.
  - 18.06 Locate, understand and interpret written information in jobrelated materials.
  - 18.07 Simulate staff and family communications.

#### OCCUPATIONAL COMPLETION POINT - DATA CODE - C

PRESCHOOL TEACHER - OES 31302

- 19.0 DEMONSTRATE BASIC CURRICULUM DEVELOPMENT—The student will be able to:
  - LA.A.1.4.1, LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, MA.A.1.4.1, MA.A.1.4.2, MA.A.1.4.3, MA.A.1.4.4
  - 19.01 Research criteria for creating an age appropriate basic math, science, music, or art lesson.
  - 19.02 Develop an age appropriate lesson for math, science, music or art.
  - 19.03 Develop evaluation criteria for the lesson.
- 20.0 ANALYZE THEORIES OF CHILD DEVELOPMENT -- The student will be able to:

- LA.A.1.4.1, LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, MA.E.1.4.1 SC.F.1.4.1, SC.F.1.4.2, SC.F.1.4.3, SC.F.1.4.4, SC.F.1.4.5,
- SC.F.1.4.6, SC.F.1.4.7, SC.F.1.4.8, HE.A.1.4.3
- 20.01 Identify human development theories: cognitive, psychosocial, psychoanalytical, and behaviorist.
- 20.02 Describe how major theories of human development provide a basis for planning a program.
- 21.0 ANALYZE HOW NUTRITION, ENVIRONMENT, HEREDITY, AND HEALTH STATUS INFLUENCE THE DEVELOPMENT OF THE CHILD-The student will be able to:
  - LA.A.1.4.1, LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, MA.E.1.4.1, SC.F.1.4.1, HE.A.1.4.9, HE.C.1.4.6
  - 21.01 Discuss current information on child nutrition, the environment, heredity and analyze their effect upon the development of a child.
  - 21.02 Discuss how a child's health status influences development.
- 22.0 GUIDE SENSORY INTEGRATION ACTIVITIES OF INFANTS AND TODDLERS--The student will be able to:
  - LA.B.2.4.1, MA.C.1.4.1, SC.F.1.4.7
  - 22.01 Plan, implement, and evaluate visual stimulation activities.
  - 22.02 Plan, implement, and evaluate auditory stimulation activities.
  - 22.03 Plan, implement, and evaluate tactile stimulation activities.
  - 22.04 Plan, implement, and evaluate activities that stimulate balance, coordination and movement.
  - 22.05 Plan, implement, and evaluate olfactory stimulation activities.
  - 22.06 Plan, implement, and evaluate gustatory stimulation activities.
- 23.0 GUIDE PHYSICAL DEVELOPMENT ACTIVITIES OF INFANTS AND TODDLERS--The student will be able to:
  - LA.B.2.4.1, MA.B.4.4.1, MA.B.4.4.2, MA.E.1.4.1, SC.F.1.4.2, SC.G.1.4.1
  - 23.01 Plan, implement, and evaluate age-appropriate gross motor development activities.
  - 23.02 Plan, implement, and evaluate age-appropriate fine motor development activities.
- 24.0 GUIDE SELF-HELP ACTIVITIES OF INFANTS AND TODDLERS--The student will be able to:
  - LA.B.2.4.1, MA.B.4.4.1, SC.F.1.4.7
  - 24.01 Plan, implement and evaluate age-appropriate nutritional snacks.
  - 24.02 Demonstrate feeding techniques.
  - 24.03 Demonstrate diapering techniques.
  - 24.04 Assist with toilet training of toddlers.
  - 24.05 Demonstrate dressing techniques.

- 24.06 Assist toddlers with grooming skills.
- 24.07 Demonstrate bathing techniques.
- 24.08 Demonstrate sanitary procedures in feeding, changing diapers, toileting, and maintaining the environment for infants and toddlers.

## 25.0 PLAN AND IMPLEMENT DEVELOPMENTALLY APPROPRIATE PHYSICAL ACTIVITIES FOR PRESCHOOL CHILDREN--The student will be able to:

- LA.B.2.4.1, MA.B.1.4.1, MA.B.1.4.2, MA.B.1.4.3, MA.B.1.4.4,
- MA.B.4.4.1, MA.B.4.4.2, SC.F.1.4.2, SC.F.1.4.7, PE.B.1.4.4,
- PE.B.2.4.1
- 25.01 Demonstrate knowledge of physical development.
- 25.02 Plan, implement and evaluate developmentally appropriate gross motor activities.
- 25.03 Plan, implement and evaluate developmentally appropriate fine motor activities.
- 25.04 Select and use appropriate equipment and materials for physical development.
- 26.0 GUIDE THE COGNITIVE DEVELOPMENT OF PRESCHOOL CHILDREN--The student will be able to:
  - LA.C.3.4.1, LA.C.3.4.2, LA.C.3.4.3, LA.C.3.4.4, MA.A.3.4.1, MA.A.3.4.2, MA.A.3.4.3, SC.F.1.4.7
  - 26.01 Demonstrate knowledge of cognitive development.
  - 26.02 Plan, implement and evaluate developmentally appropriate math activities and provide sample for teacher activity file.
  - 26.03 Plan, implement and evaluate developmentally appropriate science activities and provide sample for teacher activity file.
  - 26.04 Plan, implement and evaluate problem-solving activities that foster critical thinking skills.
- 27.0 GUIDE THE LANGUAGE AND LITERACY DEVELOPMENT OF PRESCHOOL CHILDREN--The student will be able to:
  - LA.C.3.4.1, LA.C.3.4.2, LA.C.3.4.3, LA.C.3.4.4
  - 27.01 Demonstrate knowledge of language development.
  - 27.02 Plan, implement and evaluate developmentally appropriate language activities and provide a sample for teacher activity file.
- 28.0 GUIDE THE CREATIVE DEVELOPMENT OF PRESCHOOL CHILDREN -- The student will be able to:
  - LA.C.3.4.1, LA.C.3.4.2, LA.C.3.4.3, LA.C.3.4.4
  - 28.01 Plan, implement and evaluate developmentally appropriate music activities and provide a sample for teacher activity file.
  - 28.02 Plan, implement and evaluate developmentally appropriate art activities and provide a sample for teacher activity file.

- 28.03 Plan, implement and evaluate developmentally appropriate creative movement activities and provide a sample for teacher activity file.
- 29.0 GUIDE THE SOCIAL DEVELOPMENT OF PRESCHOOL CHILDREN -- The student will be able to:
  - LA.C.3.4.1, LA.C.3.4.2, LA.C.3.4.3, LA.C.3.4.4, SC.F.1.4.7, SC.G.1.4.1, HE.A.1.4.5
  - 29.01 Demonstrate knowledge of social development.
  - 29.02 Plan, implement and evaluate activities that help children to develop interpersonal skills.
  - 29.03 Plan, implement and evaluate developmentally appropriate self-concept activities.
  - 29.04 Plan, implement and evaluate developmentally appropriate activities that promote multicultural awareness.
  - 29.05 Plan, implement and evaluate developmentally appropriate dramatic play activities.
  - 29.06 Plan and implement developmentally appropriate group play.
- 30.0 DEMONSTRATE A BASIC UNDERSTANDING OF THE HISTORY, DEVELOPMENT, AND DIVERSITY OF SCHOOL-AGE CHILDREN--The student will be able to:
  - LA.A.2.4.4, LA.B.2.4.1, LA.B.2.4.2, LA.B.2.4.3, MA.E.1.4.1, SC.F.1.4.3, SC.F.1.4.6, SC.F.1.4.7, HE.A.2.4.4, HE.A.2.4.5
  - 30.01 Describe the need for school-age child care and how it has evolved.
  - 30.02 Describe different types of programs available for children before and after school, during the summer and on school holidays.
  - 30.03 Explain the personal and professional characteristics of a school-age caregiver.
- 31.0 DEMONSTRATE A BASIC KNOWLEDGE OF CHILD GROWTH AND DEVELOPMENT AS IT RELATES TO SCHOOL-AGE CHILDREN--The student will be able to:
  - LA.A.2.4.4, LA.B.2.4.1, LA.B.2.4.2, LA.B.2.4.3, MA.E.1.4.1, SC.F.1.4.2, SC.F.1.4.6, SC.F.1.4.7, HE.A.2.4.4, HE.A.2.4.5
  - 31.01 Describe how major theories of human development provide a basis for planning programs.
  - 31.02 Explain why and how individual children may overlap both younger and older chronological programs.
  - 31.03 Demonstrate how a caregiver can plan to meet the social, emotional, physical, and cognitive needs of each child.
- 32.0 PLAN AND PROVIDE FOR DEVELOPMENTALLY APPROPRIATE CAREGIVING ENVIRONMENTS FOR STUDENTS WITH SPECIAL NEEDS--The student will be able to:
  - MA.B.3.4.1, HE.B.1.4.1
  - 32.01 Maintain safe, healthy, and developmentally appropriate supplies, materials, and equipment.
  - 32.02 Provide safe, healthy, and developmentally appropriate environments within the caregiving setting.
  - 32.03 Implement age-appropriate play for children with disabling conditions.

- 33.0 PROVIDE CAREGIVING SKILLS RELATED TO THE UNIVERSAL INFECTION CONTROL SYSTEM SPECIFIC TO SPECIAL NEEDS CHILDREN--The student will be able to:
  - SC.F.1.4.1, SC.F.1.4.2, HE.A.2.4.6
  - 33.01 Implement appropriate diapering and toileting procedures.
  - 33.02 Implement appropriate methods for disabling of bodily products.
  - 33.03 Demonstrate appropriate techniques for seizure management.
- 34.0 PLAN AND IMPLEMENT CLASSROOM MANAGEMENT TECHNIQUES FOR INFANTS, TODDLERS, PRESCHOOLERS AND SCHOOL AGE CHILDREN (BIRTH THROUGH AGE TWELVE)--The student will be able to:
  - LA.A.2.4.4, LA.A.2.4.6, MA.A.5.4.1, MA.C.2.4.1, HE.C.1.4.6
  - 34.01 Develop and implement a plan to meet short and long term goals.
  - 34.02 Identify appropriate teaching techniques to meet various learning styles.
  - 34.03 Identify developmentally appropriate supplies and teaching materials.
  - 34.04 Arrange learning centers for a variety of activities.
  - 34.05 Plan and implement developmentally appropriate special events such as field trips and holiday programs.
  - 34.06 Maintain children's records.
  - 34.07 Plan, implement, and evaluate a developmentally appropriate classroom schedule and daily lesson plan.
  - 34.08 Plan and implement a developmentally appropriate program to meet the needs of the individual child and the group as well.
  - 34.09 Demonstrate the arrangement of an Early Childhood classroom so that children will become self-directed in their learning.
  - 34.10 Describe and set up activity centers within the learning environment, and identify ways that the center enhances the development of young children.
- 35.0 DEMONSTRATE HOW SCHEDULES, SPACES, AND EXPERIENCES CREATE

  ENVIRONMENTS THAT PROMOTE CHILDREN'S TOTAL GROWTH AND DEVELOPMENT—

  The student will be able to:
  - LA.A.2.4.4, LA.A.2.4.6, MA.A.5.4.1, MA.C.2.4.1, SC.F.1.4.2, SC.F.1.4.7, PE.A.3.4.4
  - 35.01 Evaluate all aspects of an environment that provides opportunities for school-age children to learn through their play.
  - 35.02 Plan and implement schedules that include active and quiet times, individual and small group experiences, as well as, child and adult initiated activities.
  - 35.03 Plan and implement techniques for facilitating children's successful participation in all aspects of a program.
- 36.0 APPLY KNOWLEDGE OF PROGRAM ELEMENTS NEEDED TO CREATE A SUCCESSFUL DEVELOPMENTALLY APPROPRIATE CURRICULUM—The student will be able to:

- LA.A.2.4.4, LA.A.2.4.6, LA.B.1.4.1, LA.B.1.4.2, LA.B.1.4.3, MA.A.2.4.2, MA.A.5.4.1, SC.H.1.4.2
- 36.01 Demonstrate the ability to identify children's needs, interests, and abilities.
- 36.02 Assess ways to develop program philosophies, goals, and objectives.
- 36.03 Plan, prepare, and implement daily activities and routines.
- 36.04 Evaluate and critique all aspects of a program's growth.
- 36.05 Develop a teacher activity file that includes samples of math, science, social studies, language, manuscript writing, story telling, art, current events, intergenerational concepts, multiculturalism, parental involvement, safety, and nutrition education activities.

#### OCCUPATIONAL COMPLETION POINT - DATA CODE - D

CHILD CARE DEVELOPMENT SPECIALIST - DOT 359-342-540

- 37.0 DEMONSTRATE THE ABILITY TO MOTIVATE CHILDREN AND TO INTERACT PROFESSIONALLY WITH CHILDREN, PARENTS, AND STAFF--The student will be able to:
  - LA.B.1.4.1, LA.B.1.4.2, LA.B.1.4.3, LA.C.1.4.3, SC.F.1.4.7, HE.B.3.4.4
  - 37.01 Plan, implement and evaluate a variety of motivational techniques that encourage children to fully participate in all aspects of the program.
  - 37.02 Demonstrate appropriate interaction skills needed to communicate with children, parents, and others.
  - 37.03 Demonstrate techniques for actively listening to children.
  - 37.04 Explore use of open-ended questions.
  - 37.05 Explore and use ideas for establishing a healthy relationship with each child's family.
  - 37.06 Demonstrate techniques for actively listening to other staff members.
  - 37.07 Evaluate the value of professionalism in relationships with children, parents, and staff.
- 38.0 DEMONSTRATE ACTIVITIES THAT ARE ANTI-BIAS, NONVIOLENT, AND FROM A MULTICULTURAL PERSPECTIVE--The student will be able to:
  - LA.C.1.4.4, LA.D.1.4.1, LA.D.1.4.2, LA.D.1.4.3, HE.B.2.4.4, PE.C.1.4.1, PE.C.1.4.3
  - 38.01 Demonstrate techniques that show respect for the child's family makeup, cultural background, and religious beliefs.
  - 38.02 Plan and implement methods to prevent and/or confront bias in the school-age program as it relates to gender, race, ethnicity, and persons of different abilities.
  - 38.03 Integrate activities that build children's self-esteem into daily, weekly, and monthly plans.
  - 38.04 Plan and implement activities, interest areas, and projects that are anti-bias, culturally diverse, and developmentally appropriate for school age children.
- 39.0 <u>DEMONSTRATE THE ABILITY TO PROVIDE FOR INCLUSION OF CHILDREN WITH SPECIAL NEEDS</u>—The student will be able to:

- SC.F.1.4.2, PE.C.1.4.1, PE.C.1.4.2, PE.C.1.4.3
- 39.01 Discuss impaired functioning, which is not due to limited English proficiency or cultural difference, in the major areas: fine motor, gross motor, cognitive, social/emotional, and self-help.
- 39.02 Develop methods for inclusion of children with special needs.
- 39.03 Plan individual and group activities for children with special needs.
- 40.0 DEMONSTRATE MENTOR SKILLS FOR TEAM BUILDING AND COLLABORATION -- The student will be able to:
  - LA.A.2.4.4, LA.A.2.4.6, LA.A.2.4.7, LA.A.2.4.8, SC.F.1.4.7, HE.B.3.4.4, HE.B.3.4.5
  - 40.01 Identify roles and expectations of early childhood team members and mentors.
  - 40.02 Identify and model early childhood supervisory work practices.
  - 40.03 Demonstrate knowledge of developmentally appropriate conflict resolution strategies for children and adults.
  - 40.04 Demonstrate knowledge of and utilization of alternative communication skills.
  - 40.05 Plan and implement supervisory interventions appropriate to the role of a mentor.
- 41.0 ANALYZE RECENT TRENDS/DEVELOPMENTS IN BRAIN RESEARCH-The student will be able to:
  - LA.A.2.4.4, LA.A.2.4.6, LA.A.2.4.7, LA.A.2.4.8, MA.E.1.4.1, SC.H.1.4.1, SC.H.1.4.2, SC.H.1.4.3, SC.H.1.4.4, SC.H.1.4.5,
  - SC.H.1.4.6, SC.H.1.4.7
  - 41.01 Relate the brain research findings to the care of children ages 0-3 by parents and all other caregivers.
  - 41.02 Give examples of activities that are age appropriate for ages 0-3.
  - 41.03 Using the internet, research the latest findings on brain research; (EX. http://www.kidnetflorida.org/kids).
  - 41.04 Using the library, prepare a list of resources pertaining to brain research.
- 42.0 RESEARCH CURRENT TRENDS AND ISSUES IN EARLY CHILDHOOD EDUCATION—
  The student will be able to:
  - LA.A.2.4.4, LA.A.2.4.6, LA.A.2.4.7, LA.A.2.4.8, MA.E.1.4.1, SC.H.1.4.5
  - 42.01 Identify current trends and issues in Early Childhood Education.
  - 42.02 Locate, collect, and organize current information on trends and issues in early childhood education.
  - 42.03 Interpret the impact of current trends and issues on the early childhood field.
- 43.0 DEMONSTRATE PROFESSIONAL DEVELOPMENT--The student will be able to:
  - LA.B.2.4.1, LA.B.2.4.2, LA.B.2.4.3, LA.B.2.4.4, MA.A.3.4.3

- 43.01 Develop a personal philosophy of early childhood education teaching.
- 43.02 Develop personal teaching goals.
- 43.03 Develop a professional portfolio containing at least the following: student picture identification, resume, teaching goals, letter of recommendation, list of Early Childhood Education program standards mastered, copies of any certification/cards pertaining to child care eligibility, and samples of student developed teaching materials.
- 43.04 Develop a CDA professional resource file.
- 43.05 Develop criteria and evaluate student portfolios using national and student developed criteria.

### Florida Department of Education STUDENT PERFORMANCE STANDARDS

Course Number: 8503211

Course Title: Early Childhood Education 1

Course Credit: 1

#### COURSE DESCRIPTION:

This course covers the 10 and 20 hour competencies for the Department of Children and Families and general competencies for initial employment. (Please see Special Notes of framework concerning certificates). Students will acquire competence in state rules and regulations; clean, safe and healthy learning environments; food service and nutrition education; child abuse and neglect; principles of child development; observation and recording; developmentally appropriate practices; including; methods of guidance; professionalism; communication; leadership and organizational skills; community resources; career opportunities and observation and recording methods.

#### OCCUPATIONAL COMPLETION POINT - DATA CODE - A

CHILD CARE WORKER - OES 68038449

01.0 IDENTIFY RULES AND REGULATIONS WHICH GOVERN CHILD CARE--The students will be able to:

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LA.A.1.4.1, LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, MA.A.3.4.3, HE.A.1.4.7, HE.A.2.4.2, HE.C.2.4.1, HE.C.2.4.6
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- 01.01 Identify the need for child care.
- 01.02 Identify child care facilities that require licensing.
- 01.03 Identify the major areas of child care standards.
- 01.04 Identify the local licensing agency and its responsibilities.
- 01.05 Identify local fire, safety, sanitation and health regulations.
- 01.06 Identify minimum state standards for screening owners, operators, staff, and volunteers of child care centers.
- 01.07 Identify current child-care issues and proposed laws and ordinances that govern state and local licensing and inspection of child care facilities.
- 01.08 Identify information concerning child discipline in State Rule 65C-22.001-006.
- 01.09 Demonstrate methods of compliance with rules and regulations governing child caregivers.
- 02.0 PLAN, ESTABLISH AND MAINTAIN A SAFE, CLEAN, AND HEALTHY LEARNING ENVIRONMENT--The student will be able to:

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LA.A.2.4.4, LA.A.2.4.7, LA.A.2.4.8, MA.A.1.4.1, MA.A.2.4.2, MA.B.3.4.1, MA.B.4.4.2, HE.A.2.4.1, HE.A.2.4.2, HE.A.2.4.3, HE.A.2.4.4, He.B.1.4.2, HE.B.1.4.4
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- 02.01 Identify characteristics of, plan and establish a safe, sanitary, healthy child care environment.
- 02.02 Describe ways to assist children with personal hygiene routines.

- 02.03 Develop a checklist for evaluations, safety, and sanitation features.
- 02.04 Recognize potential safety and fire hazard problems and plan ways to prevent accidents.
- 02.05 Demonstrate evacuation procedures.
- 02.06 Identify characteristics of a healthy child.
- 02.07 Recognize symptoms of childhood illness.
- 02.08 Identify communicable diseases.
- 02.09 Identify the components and how to perform the "10 second health check" for children.
- 02.10 Identify procedures for administering medication.
- 02.11 Complete a medication permission form.
- 02.12 Describe ways in which the spread of disease in child care settings can be prevented.
- 02.13 Demonstrate responsibility for maintaining and organizing a safe and healthy facility.
- 02.14 Identify and report maintenance and repair needs for equipment, tools, facilities, and toys.
- 02.15 Identify proper procedures for transporting children.
- 02.16 Demonstrate use of fire extinguishers.
- 02.17 Practice universal precautions.
- 02.18 Visualize and plan for emergency/disaster situations.
- 02.19 Use appropriate telephone numbers in a simulated emergency situation.
- 02.20 Identify the need and responsible use of equipment and supplies.
- 02.21 Follow established procedures for reporting accidents/incidents.
- 02.22 Discuss ways for children to develop positive attitudes and skills for daily routines.
- 02.23 Practice environmentally sound procedures within the center.
- 02.24 List ways to make a playground safe.
- 03.0 PLAN AND IMPLEMENT FOOD SERVICE AND NUTRITION EDUCATION--The student will be able to:
  - LA.A.2.4.8, MA.A.3.4.3, MA.B.4.4.1, MA.B.4.4.2, MA.B.4.4.3, MA.B.4.4.4, SC.F.1.4.1, SC.G.1.4.2, HE.A.1.4.9, HE.C.1.4.6
  - 03.01 Identify the nutritional needs of children; infants through school age (birth through age twelve).
  - 03.02 Identify, plan for, and assist with the preparation of nutritious snacks and meals for infants through school age children.
  - 03.03 Identify and practice safe and sanitary food service habits in assisting with mealtime routines.
  - 03.04 Identify foods that are potentially dangerous for young children's consumption.
  - 03.05 Demonstrate techniques to encourage positive food choices and good eating habits for toddlers through school age children.
  - 03.06 Recognize age appropriate nutrition education activities.
- 04.0 IDENTIFY AND REPORT CHILD ABUSE AND NEGLECT IN ACCORDANCE WITH STATE REGULATIONS--The student will be able to:

- 04.01 Describe physical abuse, physical neglect, sexual abuse, and emotional maltreatment as defined by Florida law.
- 04.02 Identify the extent of the incidence of child maltreatment in the state and the nation.
- 04.03 Identify the most common physical and behavioral indicators of physical abuse, sexual abuse, emotional maltreatment, and neglect.
- 04.04 Identify the factors, multiple forces, and most common causes for child abuse and neglect.
- 04.05 Identify the characteristics of abusers.
- 04.06 Identify the impacts and effects of child abuse and neglect.
- 04.07 Describe the legal requirement and protection of child-care workers in reporting suspected child abuse and neglect according to Florida law.
- 04.08 Identify state and local guidelines and procedures for reporting child abuse and neglect.
- 04.09 Demonstrate (in a simulation) reporting evidence of suspected child abuse and neglect.
- 04.10 Identify local community resources that provide help for the abused and the abuser.
- 05.0 IDENTIFY AND APPLY PRINCIPLES OF CHILD DEVELOPMENT TYPICAL AND ATYPICAL (BIRTH THROUGH AGE TWELVE) -- The student will be able to:
  - LA.A.1.4.1, LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, MA.A.4.4.1, MA.B.3.4.1, SC.F.1.4.1, SC.F.1.4.2, SC.F.1.4.3, SC.F.1.4.4, SC.F.1.4.5, SC.F.1.4.6, SC.F.1.4.7, SC.F.1.4.8, SC.G.1.4.1
  - 05.01 Describe and exhibit the principles of development:
     development is similar for all, development is continuous,
     development proceeds at different rates, development can be
     correlated.
  - 05.02 Describe the physical, emotional, intellectual, and social characteristics of children from birth through age twelve.
  - 05.03 Discuss circumstances and factors that put a child at risk for developing disabling conditions.
- 06.0 DEMONSTRATE AN UNDERSTANDING OF AND IMPLEMENT DEVELOPMENTALLY APPROPRIATE PRACTICES FOR PROGRAMS SERVING CHILDREN FROM BIRTH THROUGH AGE TWELVE--The student will be able to:
  - LA.A.2.4.1, LA.A.2.4.4, MA.B.3.4.1, SC.F.1.4.7
  - 06.01 Identify and demonstrate various methods of curriculum planning for young children.
  - 06.02 Define developmentally appropriate practices.
  - 06.03 Discuss the importance of learning through play.
  - 06.04 Describe learning centers used in developmentally appropriate environments.
- 07.0 IDENTIFY COMMUNICATION SKILLS RELATED TO CHILD CARE--The student will be able to:
  - LA.C.3.4.1, LA.C.3.4.2, LA.C.3.4.3, LA.C.3.4.4, SC.F.1.4.7, SC.G.1.4.1, HE.B.3.4.4
  - 07.01 Identify effective communication skills used with children including interacting positively with each child and dialog with children as a group, using active listening, open-ended questioning, activities, and spontaneous experiences.

- 07.02 Describe ways to promote positive interaction between the family, child care center and community.
- 08.0 IDENTIFY VARIOUS OBSERVATION AND RECORDING METHODS -- The student will be able to:
  - LA.A.2.4.1, LA.A.2.4.6, MA.E.1.4.1, SC.F.1.4.7, SC.H.1.4.1,
  - SC.H.1.4.2, SC.H.1.4.3, SC.H.1.4.4, SC.H.1.4.5, SC.H.1.4.6,
  - SC.H.1.4.7, HE.C.1.4.2
  - 08.01 Identify observation techniques and methods used in a child care setting.
  - 08.02 Interpret and evaluate a child observation form.
  - 08.03 Observe, record, and report the behavior of children of various ages on an observation form.
  - 08.04 Discuss the importance of, and create a plan for the confidentiality of child/family records.
- 09.0 RECOGNIZE APPROPRIATE METHODS OF GUIDANCE -- The student will be able to:
  - LA.A.2.4.7, LA.A.2.4.8, MA.B.3.4.1, SC.H.1.4.3, HE.A.1.4.5
  - 09.01 Describe methods of direct and indirect guidance.
  - 09.02 Identify preventative measures of direct and indirect guidance.
  - 09.03 Demonstrate methods of direct and indirect guidance to include routines, transitions, and room arrangements.
  - 09.04 Identify acceptable and unacceptable methods of guiding behavior.
  - 09.05 Demonstrate effective, positive guidance techniques for guiding behavior.
  - 09.06 Demonstrate behavior toward children that is caring, non-abusive, and builds self-esteem and responsibility (ego-building).

### OCCUPATIONAL COMPLETION POINT - DATA CODE - B

CHILD CARE TEACHER AID - OES 31521

10.0 DEMONSTRATE PROFESSIONALISM -- The student will be able to:

LA.A.2.4.1, LA.A.2.4.4, LA.A.2.4.6, LA.A.2.4.7, LA.A.2.4.8, MA.A.2.4.2

- 10.01 Identify factors that aid professional growth in a child caregiver.
- 10.02 Identify and use job-related child care terminology.
- 10.03 Identify effective communication skills to use with personnel and parents/guardians of children.
- 10.04 Develop a self-improvement activity related to professionalism.
- 10.05 Identify opportunities for continuing education.
- 10.06 Assess one's attitude and performance.
- 10.07 Identify and demonstrate the exemplary behavior and social skills needed as a role model for children.
- 10.08 Demonstrate knowledge of legal issues and liability as they relate to a child care worker.

- 10.09 Review the National Child Development Associate (CDA) Code of Ethics and requirements for developing a CDA professional resource file.
- 10.10 Demonstrate employability skills including a job search.
- 11.0 <u>IDENTIFY KNOWLEDGE OF COMMUNITY NEEDS AND RESOURCES</u>--The student will be able to:
  - LA.A.2.4.6, LA.A.2.4.7, LA.A.2.4.8, MA.A.2.4.2, SC.H.3.4.4, HE.A.2.4.4, HE.A.2.4.5
  - 11.01 Identify state organizations and agencies that serve children and families.
  - 11.02 Identify local community resources that serve children and families.
  - 11.03 Identify organizations and agencies that provide services or assistance to children with special needs and their families.
  - 11.04 Organize and develop community resource information.
- 12.0 IDENTIFY CAREER OPPORTUNITIES IN THE EARLY CHILDHOOD PROFESSION-The student will be able to:
  - LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, MA.E.1.4.3
  - 12.01 Define the early childhood education profession.
  - 12.02 Identify early childhood education career opportunities.
- 13.0 <u>DISPLAY INTERPERSONAL RELATIONSHIP SKILLS</u>--The student will be able to:
  - LA.C.3.4.4, MA.A.3.4.3, SC.F.1.4.7, HE.A.1.4.3, HE.A.1.4.5, HE.C.1.4.6, HE.B.2.4.4
  - 13.01 Maintain positive view of self.
  - 13.02 Exhibit responsibility toward achieving goals.
  - 13.03 Display sociability, empathy, understanding and caring.
  - 13.04 Display ability to manage personal resources to maintain goals.
  - 13.05 Display honesty and integrity in interacting with children and families, as well as, with co-workers.
  - 13.06 Respond to needs and strengths of the multi-ethnic work place.
- 14.0  $\frac{\text{DEVELOP INTERCOMMUNICATION WITH FAMILY}}{\text{to:}}$  The student will be able
  - LA.C.3.4.4, HE.B.3.4.4
  - 14.01 Identify ways of communicating with the family.
  - 14.02 Plan and implement parental involvement activities and curriculum planning, providing samples as part of the teacher portfolio.
- 15.0 DEMONSTRATE THE ROLES OF THE CHILD CARE CENTER STAFF -- The student will be able to:
  - 15.01 Compare roles and responsibilities of the child care center team members.

- 15.02 Practice professionalism in the workplace.
- 15.03 Identify the important role child caregivers play in the development of each child in care.
- 16.0 <u>DEMONSTRATE OBSERVATION AND RECORDING METHODS</u>--The student will be able to:
  - MA.E.1.4.1, SC.H.1.4.1
  - 16.01 Apply observation techniques and methods in a child care setting.
  - 16.02 Complete a case study on one child.
  - 16.03 Interpret and evaluate a child observation.
- 17.0 DEMONSTRATE LEADERSHIP AND ORGANIZATIONAL SKILLS--The student will be able to:

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LA.C.1.4.1, LA.C.1.4.2, LA.C.1.4.3, LA.C.1.4.4, MA.A.4.4.1,
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- MA.A.4.4.3, MA.A.4.4.4, MA.E.3.4.1, MA.E.3.4.2, HE.B.3.4.1,
- HE.B.3.4.2, HE.B.3.4.3, HE.B.3.4.4, HE.B.3.4.5, HE.B.3.4.6,
- HE.C.1.4.5, HE.C.1.4.6, HE.C.2.4.4, HE.C.2.4.5, HE.C.2.4.6
- 17.01 Identify professional, labor, and student organizations as related to school and the child care industry.
- 17.02 Identify purposes and functions of professional and student organizations.
- 17.03 Identify roles and responsibilities of organization members.
- 17.04 Identify ways to work cooperatively as a team member to achieve organizational goals.
- 17.05 Demonstrate confidence in leadership roles and organizational responsibilities.
- 17.06 Demonstrate commitment to achieve organizational goals.
- 17.07 Develop a personal-growth project related to organizational skills.
- 17.08 Demonstrate critical thinking and problem-solving skills.
- 18.0 <u>DEMONSTRATE EFFECTIVE COMMUNICATION SKILLS</u>--The student will be able to:

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LA.A.1.4.1, LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, LA.A.2.4.4,
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- MA.A.1.4.1, MA.A.1.4.2, MA.A.1.4.3, MA.A.1.4.4, HE.B.3.4.1,
- HE.B.3.4.2, HE.B.3.4.4
- 18.01 Communicate thoughts, ideas, information, and messages orally and in writing.
- 18.02 Demonstrate appropriate telephone etiquette.
- 18.03 Use correct grammar.
- 18.04 Receive, attend to, interpret, and respond to verbal and written messages/directions.
- 18.05 Demonstrate the ability to communicate using a variety of technologies.
- 18.06 Locate, understand and interpret written information in jobrelated materials.
- 18.07 Simulate staff and family communications.

July 2001

## Florida Department of Education STUDENT PERFORMANCE STANDARDS

Course Number: 8503212

Course Title: Early Childhood Education 2

Course Credit: 1

### COURSE DESCRIPTION:

This course prepares students to become preschool teachers. Students will acquire competence in activities and development of infants, toddlers, preschoolers, school age children to age eight, and special needs children.

### OCCUPATIONAL COMPLETION POINT - DATA CODE - C

PRESCHOOL TEACHER - OES 31303

- 19.0 DEMONSTRATE BASIC CURRICULUM DEVELOPMENT -- The student will be able to:
  - LA.A.1.4.1, LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, MA.A.1.4.1, MA.A.1.4.2, MA.A.1.4.3, MA.A.1.4.4
  - 19.01 Research criteria for creating an age appropriate basic math, science, music, or art lesson.
  - 19.02 Develop an age appropriate lesson for math, science, music or art.
  - 19.03 Develop evaluation criteria for the lesson.
- 20.0 <u>ANALYZE THEORIES OF CHILD DEVELOPMENT</u>--The student will be able to:
  - LA.A.1.4.1, LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, MA.E.1.4.1
  - SC.F.1.4.1, SC.F.1.4.2, SC.F.1.4.3, SC.F.1.4.4, SC.F.1.4.5,
  - SC.F.1.4.6, SC.F.1.4.7, SC.F.1.4.8, HE.A.1.4.3
  - 20.01 Identify human development theories: cognitive, psychosocial, psychoanalytical, and behaviorist.
  - 20.02 Describe how major theories of human development provide a basis for planning a program.
- 21.0 ANALYZE HOW NUTRITION, ENVIRONMENT, HEREDITY, AND HEALTH STATUS

  INFLUENCE THE DEVELOPMENT OF THE CHILD-The student will be able
  to:
  - LA.A.1.4.1, LA.A.1.4.2, LA.A.1.4.3, LA.A.1.4.4, MA.E.1.4.1, SC.F.1.4.1, HE.A.1.4.9, HE.C.1.4.6

- 21.01 Discuss current information on child nutrition, the environment, heredity and analyze their effect upon the development of a child.
- 21.02 Discuss how a child's health status influences development.
- 22.0 GUIDE SENSORY INTEGRATION ACTIVITIES OF INFANTS AND TODDLERS--The student will be able to:
  - LA.B.2.4.1, MA.C.1.4.1, SC.F.1.4.7
  - 22.01 Plan, implement, and evaluate visual stimulation activities.
  - 22.02 Plan, implement, and evaluate auditory stimulation activities.
  - 22.03 Plan, implement, and evaluate tactile stimulation activities.
  - 22.04 Plan, implement, and evaluate activities that stimulate balance, coordination and movement.
  - 22.05 Plan, implement, and evaluate olfactory stimulation activities.
  - 22.06 Plan, implement, and evaluate gustatory stimulation activities.
- 23.0 GUIDE PHYSICAL DEVELOPMENT ACTIVITIES OF INFANTS AND TODDLERS--The student will be able to:
  - LA.B.2.4.1, MA.B.4.4.1, MA.B.4.4.2, MA.E.1.4.1, SC.F.1.4.2, SC.G.1.4.1
  - 23.01 Plan, implement, and evaluate age-appropriate gross motor development activities.
  - 23.02 Plan, implement, and evaluate age-appropriate fine motor development activities.
- 24.0 GUIDE SELF-HELP ACTIVITIES OF INFANTS AND TODDLERS--The student will be able to:
  - LA.B.2.4.1, MA.B.4.4.1, SC.F.1.4.7
  - 24.01 Plan, implement and evaluate age-appropriate nutritional snacks.
  - 24.02 Demonstrate feeding techniques.
  - 24.03 Demonstrate diapering techniques.
  - 24.04 Assist with toilet training of toddlers.
  - 24.05 Demonstrate dressing techniques.
  - 24.06 Assist toddlers with grooming skills.
  - 24.07 Demonstrate bathing techniques.
  - 24.08 Demonstrate sanitary procedures in feeding, changing diapers, toileting, and maintaining the environment for infants and toddlers.
- 25.0 PLAN AND IMPLEMENT DEVELOPMENTALLY APPROPRIATE PHYSICAL ACTIVITIES FOR PRESCHOOL CHILDREN--The student will be able to:
  - LA.B.2.4.1, MA.B.1.4.1, MA.B.1.4.2, MA.B.1.4.3, MA.B.1.4.4, MA.B.4.4.1, MA.B.4.4.2, SC.F.1.4.2, SC.F.1.4.7, PE.B.1.4.4,
  - PE.B.2.4.1
  - 25.01 Demonstrate knowledge of physical development.
  - 25.02 Plan, implement and evaluate developmentally appropriate gross motor activities.

- 25.03 Plan, implement and evaluate developmentally appropriate fine motor activities.
- 25.04 Select and use appropriate equipment and materials for physical development.
- 26.0 GUIDE THE COGNITIVE DEVELOPMENT OF PRESCHOOL CHILDREN -- The student will be able to:
  - LA.C.3.4.1, LA.C.3.4.2, LA.C.3.4.3, LA.C.3.4.4, MA.A.3.4.1, MA.A.3.4.2, MA.A.3.4.3, SC.F.1.4.7
  - 26.01 Demonstrate knowledge of cognitive development.
  - 26.02 Plan, implement and evaluate developmentally appropriate math activities and provide a sample for teacher activity file.
  - 26.03 Plan, implement and evaluate developmentally appropriate science activities and provide a sample for teacher activity file.
  - 26.04 Plan, implement and evaluate problem-solving activities that foster critical thinking skills.
- 27.0 GUIDE THE LANGUAGE AND LITERACY DEVELOPMENT OF PRESCHOOL CHILDREN--The student will be able to:
  - LA.C.3.4.1, LA.C.3.4.2, LA.C.3.4.3, LA.C.3.4.4
  - 27.01 Demonstrate knowledge of language development.
  - 27.02 Plan, implement and evaluate developmentally appropriate language activities and provide a sample for teacher activity file.

### Florida Department of Education STUDENT PERFORMANCE STANDARDS

Course Number: 8503213

Course Title: Early Childhood Education 3

Course Credit: 1

#### COURSE DESCRIPTION:

This course teaches the management skills of becoming a preschool teacher. Students will acquire competence in the areas of child development theories; current trends and issues; legislation; heredity; classroom management; developmentally appropriate curriculum and environments; multiculturalism; and teacher resource files.

- 28.0 GUIDE THE CREATIVE DEVELOPMENT OF PRESCHOOL CHILDREN -- The student will be able to:
  - LA.C.3.4.1, LA.C.3.4.2, LA.C.3.4.3, LA.C.3.4.4
  - 28.01 Plan, implement and evaluate developmentally appropriate music activities and provide a sample for teacher activity file.
  - 28.02 Plan, implement and evaluate developmentally appropriate art activities and provide a sample for teacher activity file.
  - 28.03 Plan, implement and evaluate developmentally appropriate creative movement activities and provide a sample for teacher activity file.
- 29.0 GUIDE THE SOCIAL DEVELOPMENT OF PRESCHOOL CHILDREN--The student will be able to:
  - LA.C.3.4.1, LA.C.3.4.2, LA.C.3.4.3, LA.C.3.4.4, SC.F.1.4.7, SC.G.1.4.1, HE.A.1.4.5
  - 29.01 Demonstrate knowledge of social development.
  - 29.02 Plan, implement and evaluate activities that help children to develop interpersonal skills.
  - 29.03 Plan, implement and evaluate developmentally appropriate self-concept activities.
  - 29.04 Plan, implement and evaluate developmentally appropriate activities that promote multicultural awareness.
  - 29.05 Plan, implement and evaluate developmentally appropriate dramatic play activities.
  - 29.06 Plan and implement developmentally appropriate group play.
- 30.0 DEMONSTRATE A BASIC UNDERSTANDING OF THE HISTORY, DEVELOPMENT, AND DIVERSITY OF SCHOOL-AGE CHILDREN--The student will be able to:
  - LA.A.2.4.4, LA.B.2.4.1, LA.B.2.4.2, LA.B.2.4.3, MA.E.1.4.1, SC.F.1.4.2, SC.F.1.4.6, SC.F.1.4.7, HE.A.2.4.4, HE.A.2.4.5
  - 30.01 Describe the need for school-age child care and how it has evolved.
  - 30.02 Describe different types of programs available for children before and after school, during the summer and on school holidays.

- 30.03 Explain the personal and professional characteristics of a school-age caregiver.
- 31.0 DEMONSTRATE A BASIC KNOWLEDGE OF CHILD GROWTH AND DEVELOPMENT AS IT RELATES TO SCHOOL-AGE CHILDREN--The student will be able to:
  - LA.A.2.4.4, LA.B.2.4.1, LA.B.2.4.2, LA.B.2.4.3, MA.E.1.4.1, SC.F.1.4.2, SC.F.1.4.6, SC.F.1.4.7, HE.A.2.4.4, HE.A.2.4.5
  - 31.01 Describe how major theories of human development provide a basis for planning programs.
  - 31.02 Explain why and how individual children may overlap both younger and older chronological programs.
  - 31.03 Demonstrate how a caregiver can plan to meet the social, emotional, physical, and cognitive needs of each child.
- 32.0 PLAN AND PROVIDE FOR DEVELOPMENTALLY APPROPRIATE CAREGIVING ENVIRONMENTS FOR STUDENTS WITH SPECIAL NEEDS—The student will be able to:
  - MA.B.3.4.1, HE.B.1.4.1
  - 32.01 Maintain safe, healthy, and developmentally appropriate supplies, materials, and equipment.
  - 32.02 Provide safe, healthy, and developmentally appropriate environments within the caregiving setting.
  - 32.03 Implement age-appropriate play for children with disabling conditions.
- 33.0 PROVIDE CAREGIVING SKILLS RELATED TO THE UNIVERSAL INFECTION CONTROL SYSTEM SPECIFIC TO SPECIAL NEEDS CHILDREN--The student will be able to:
  - SC.F.1.4.1, SC.F.1.4.2, HE.A.2.4.6
  - 33.01 Implement appropriate diapering and toileting procedures.
  - 33.02 Implement appropriate methods for disabling of bodily products.
  - 33.03 Demonstrate appropriate techniques for seizure management.
- 34.0 PLAN AND IMPLEMENT CLASSROOM MANAGEMENT TECHNIQUES FOR INFANTS,
  TODDLERS, PRESCHOOLERS AND SCHOOL AGE CHILDREN (BIRTH THROUGH AGE
  TWELVE)--The student will be able to:
  - LA.A.2.4.4, LA.A.2.4.6, MA.A.5.4.1, MA.C.2.4.1, HE.C.1.4.6
  - 34.01 Develop and implement a plan to meet short and long term goals.
  - 34.02 Identify appropriate teaching techniques to meet various learning styles.
  - 34.03 Identify developmentally appropriate supplies and teaching materials.
  - 34.04 Arrange learning centers for a variety of activities.
  - 34.05 Plan and implement developmentally appropriate special events such as field trips and holiday programs.
  - 34.06 Maintain children's records.
  - 34.07 Plan, implement, and evaluate a developmentally appropriate classroom schedule and daily lesson plan.

- 34.08 Plan and implement a developmentally appropriate program to meet the needs of the individual child and the group as well.
- 34.09 Demonstrate the arrangement of an Early Childhood classroom so that children will become self-directed in their learning.
- 34.10 Describe and set up activity centers within the learning environment, and identify ways that the center enhances the development of young children.
- 35.0 DEMONSTRATE HOW SCHEDULES, SPACES, AND EXPERIENCES CREATE

  ENVIRONMENTS THAT PROMOTE CHILDREN'S TOTAL GROWTH AND DEVELOPMENT—

  The student will be able to:
  - LA.A.2.4.4, LA.A.2.4.6, MA.A.5.4.1, MA.C.2.4.1, SC.F.1.4.2, SC.F.1.4.7, PE.A.3.4.4
  - 35.01 Evaluate all aspects of an environment that provides opportunities for school-age children to learn through their play.
  - 35.02 Plan and implement schedules that include active and quiet times, individual and small group experiences, as well as, child and adult initiated activities.
  - 35.03 Plan and implement techniques for facilitating children's successful participation in all aspects of a program.
- 36.0 APPLY KNOWLEDGE OF PROGRAM ELEMENTS NEEDED TO CREATE A SUCCESSFUL DEVELOPMENTALLY APPROPRIATE CURRICULUM—The student will be able to:
  - LA.A.2.4.4, LA.A.2.4.6, LA.B.1.4.1, LA.B.1.4.2, LA.B.1.4.3, MA.A.2.4.2, MA.A.5.4.1, SC.H.1.4.2
  - 36.01 Demonstrate the ability to identify children's needs, interests, and abilities.
  - 36.02 Assess ways to develop program philosophies, goals, and objectives.
  - 36.03 Plan, prepare, and implement daily activities and routines.
  - 36.04 Evaluate and critique all aspects of a program's growth.
  - 36.05 Develop a teacher activity file that includes samples of math, science, social studies, language, manuscript writing, story telling, art, current events, intergenerational concepts, multiculturalism, parental involvement, safety, and nutrition education activities.

July 2001

### Florida Department of Education STUDENT PERFORMANCE STANDARDS

Program Title: Early Childhood Education

Course Number: 8503214

Course Title: Early Childhood Education 4

Course Credit: 1

#### COURSE DESCRIPTION:

This course prepares students to be child development specialist. Students will acquire competence in the areas of mentoring; workshop development; team building, advocacy; and brain research and professional development.

### OCCUPATIONAL COMPLETION POINT - DATA CODE - D

CHILD CARE DEVELOPMENT SPECIALIST - DOT 359-342-540

- 37.0 DEMONSTRATE THE ABILITY TO MOTIVATE CHILDREN AND TO INTERACT PROFESSIONALLY WITH CHILDREN, PARENTS, AND STAFF--The student will be able to:
  - LA.B.1.4.1, LA.B.1.4.2, LA.B.1.4.3, LA.C.1.4.3, SC.F.1.4.7, HE.B.3.4.4
  - 37.01 Plan, implement and evaluate a variety of motivational techniques that encourage children to fully participate in all aspects of the program.
  - 37.02 Demonstrate appropriate interaction skills needed to communicate with children, parents, and others.
  - 37.03 Demonstrate techniques for actively listening to children.
  - 37.04 Explore use of open-ended questions.
  - 37.05 Explore and use ideas for establishing a healthy relationship with each child's family.
  - 37.06 Demonstrate techniques for actively listening to other staff members.
  - 37.07 Evaluate the value of professionalism in relationships with children, parents, and staff.
- 38.0 <u>DEMONSTRATE ACTIVITIES THAT ARE ANTI-BIAS, NONVIOLENT, AND FROM A MULTICULTURAL PERSPECTIVE</u>—The student will be able to:
  - LA.C.1.4.4, LA.D.1.4.1, LA.D.1.4.2, LA.D.1.4.3, HE.B.2.4.4, PE.C.1.4.1, PE.C.1.4.3
  - 38.01 Demonstrate techniques that show respect for the child's family makeup, cultural background, and religious beliefs.
  - 38.02 Plan and implement methods to prevent and/or confront bias in the school-age program as it relates to gender, race, ethnicity, and persons of different abilities.
  - 38.03 Integrate activities that build children's self-esteem into daily, weekly, and monthly plans.
  - 38.04 Plan and implement activities, interest areas, and projects that are anti-bias, culturally diverse, and developmentally appropriate for school age children.

- 39.0 DEMONSTRATE THE ABILITY TO PROVIDE FOR INCLUSION OF CHILDREN WITH SPECIAL NEEDS--The student will be able to:
  SC.F.1.4.2, PE.C.1.4.1, PE.C.1.4.2, PE.C.1.4.3
  - 39.01 Discuss impaired functioning, which is not due to limited English proficiency or cultural difference, in the major areas: fine motor, gross motor, cognitive, social/emotional, and self-help.
  - 39.02 Develop methods for inclusion of children with special needs.
  - 39.03 Plan individual and group activities for children with special needs.
- 40.0 DEMONSTRATE MENTOR SKILLS FOR TEAM BUILDING AND COLLABORATION -- The student will be able to:
  - LA.A.2.4.4, LA.A.2.4.6, LA.A.2.4.7, LA.A.2.4.8, SC.F.1.4.7, HE.B.3.4.4, HE.B.3.4.5
  - 40.01 Identify roles and expectations of early childhood team members and mentors.
  - 40.02 Identify and model early childhood supervisory work practices.
  - 40.03 Demonstrate knowledge of developmentally appropriate conflict resolution strategies for children and adults.
  - 40.04 Demonstrate knowledge of and utilization of alternative communication skills.
  - 40.05 Plan and implement supervisory interventions appropriate to the role of a mentor.
- 41.0 ANALYZE RECENT TRENDS/DEVELOPMENTS IN BRAIN RESEARCH-The student will be able to:
  - LA.A.2.4.4, LA.A.2.4.6, LA.A.2.4.7, LA.A.2.4.8, MA.E.1.4.1, SC.H.1.4.1, SC.H.1.4.2, SC.H.1.4.3, SC.H.1.4.4, SC.H.1.4.5,
  - SC.H.1.4.6, SC.H.1.4.7
  - 41.01 Relate the brain research findings to the care of children ages 0-3 by parents and all other caregivers.
  - 41.02 Give examples of activities which are age appropriate for ages 0-3.
  - 41.03 Using the internet, research the latest findings on brain research; (EX. http://www.kidnetflorida.org/kids).
  - 41.04 Using the library, prepare a list of resources pertaining to brain research.
- 42.0 RESEARCH CURRENT TRENDS AND ISSUES IN EARLY CHILDHOOD EDUCATION—The student will be able to:
  - LA.A.2.4.4, LA.A.2.4.6, LA.A.2.4.7, LA.A.2.4.8, MA.E.1.4.1, SC.H.1.4.5
  - 42.01 Identify current trends and issues in Early Childhood Education.
  - 42.02 Locate, collect, and organize current information on trends and issues in early childhood education.
  - 42.03 Interpret the impact of current trends and issues on the early childhood field.

- 43.0 DEMONSTRATE PROFESSIONAL DEVELOPMENT--The student will be able to:
  - LA.B.2.4.1, LA.B.2.4.2, LA.B.2.4.3, LA.B.2.4.4, MA.A.3.4.3
  - 43.01 Develop a personal philosophy of early childhood education teaching.
  - 43.02 Develop personal teaching goals.
  - 43.03 Develop a professional portfolio containing at least the following: student picture identification, resume, teaching goals, letter of recommendation, list of Early Childhood Education program standards mastered, copies of any certification/cards pertaining to child care eligibility, and samples of student developed teaching materials.
  - 43.04 Develop a CDA professional resource file.
  - 43.05 Develop criteria and evaluate student portfolios using national and student developed criteria.