

APPENDIX A

DCSAA UNIT DESCRIPTION

<u>JOB CODE</u>	<u>JOB TITLE</u>	<u>PAY GRADE</u>
0023	Coordinator III, Chapter 2 Administration	42
0024	Supervisor II, Educational Planning	44
0035	Director I, Technical Services	45
0036	Director I, Computer Operations	45
0037	Manager I, Computer Operations	37
0039	Communication Analyst	39
0040	Supervisor II	44
0044	Senior Project Manager, Systems and Programs	44
0047	System Analyst I, Systems and Programs	39
0048	Project Supervisor I	41
0050	Senior Programmer Analyst I	37
0051	Programmer I	33
0054	Supervisor II, Data Systems	44
0060	Manager II, Adult/Community Fiscal Services	38
0061	Budget Analyst	43
0062	Senior Budget Analyst	45
0063	Client Liaison	44
0064	DPAA Senior Management Analyst	42
0067	Coordinator III, Management Analysis	42
0069	Executive Director, Data Management	47
0072	Supervisor II, Educational Evaluation	44
0073	Coordinator III, Evaluation	42
0074	Staff Specialist, Evaluation	40
0076	Director, Management Analysis	45
0077	Staff Specialist, Assessment	42
0079	Director, Communication Services	46
0088	Coordinator I, Employee Support	40
0090	Executive Director, Personnel Records Maint./Ret. Systems	47
0094	Manager III, Retirement	39
0098	Manager III, Personnel/Staffing	39
0099	Manager III, Personnel	39
0103	Coordinator, Marketing	42
0106	Supervisor I, Network Services	43
0108	Director II, Records & Network Systems	46
0109	Certification Officer	44
0111	Non-Instructional Staffing Officer	44
0113	Coordinator III, Office Systems Training	42
0117	Supervisor, Evaluation	43
0119	Executive Director, EDP Audits	47
0121	Supervisor I, Radio/TV Engineering	43
0125	Manager III, Radio Station	39

<u>JOB CODE</u>	<u>JOB TITLE</u>	<u>PAY GRADE</u>
0127	Radio Programs Manager/Host	37
0129	Specialist, Film Library	40
0134	Administrative Assistant II	35
0136	Executive Director, Capital Construction Compliance Audits	47
0137	Senior EDP Auditor	38
0140	Coordinator II, Graphics and Material Production	41
0146	Supervisor II, Publications	44
0147	Manager II, Marketing	38
0150	Media Relations Specialist	36
0152	Citizen Information Specialist	36
0153	Director I, Business Development	45
0155	Public Relations Specialist	36
0157	Supervisor I, Office Systems	43
0164	Supervisor I, Computer Education	43
0188	Manager III, Data Analysis	39
0189	Accounts Payable Manager	39
0190	Coordinator II, Hospitality Services	41
0195	Supervisor I, Procurement Services	43
0196	Coordinator III, Publications	42
0199	Coordinator III, Attendance Services	42
0201	Director I, Mgmt. Projects & Board Meeting Records Control	45
0209	Finance Supervisor, Media Programs	44
0210	Supervisor, Community Services	44
0213	Supervisor II, Teacher Training Program	44
0230	Training Specialist	40
0254	Safety Inspector - Transportation	36
0255	Safety Inspector - Maintenance	36
0272	Director I, Safety	45
0282	Manager II, Radio/TV Engineering	38
0285	Coordinator III, Systems and Programs	42
0298	Supervisor I, Asbestos Abatement	43
0323	Coordinator I, Translation Services	40
0324	Media Relations Officer and Translator	44
0347	Coordinator III, Design	42
0367	Manager III, Professional Orientation Program	39
0370	Administrative Assistant III, Stockroom	36
0373	Coordinator III, Operational Accounting	42
0374	Coordinator III, Contracted Programs	42
0375	Coordinator III, Facilities Project	42
0376	Director II, Accounts Payable	46
0377	Supervisor II, Accounting	44
0378	Coordinator III, General Accounting	42
0380	Supervisor II, Payroll	44
0381	Deduction Control Officer	40
0383	Senior Auditor	38
0384	Staff Auditor II	35

<u>JOB CODE</u>	<u>JOB TITLE</u>	<u>PAY GRADE</u>
0386	Audit Supervisor I	43
0388	Property Audit Supervisor	39
0391	Manager III , Facilities Operation	39
0396	Staff Auditor III	37
0402	Coordinator, Workers' Compensation	42
0403	Director I, Regional Transportation	45
0405	Supervisor I, Safety	43
0406	Safety Inspector	36
0407	Manager III, Safety Training	39
0408	Coordinator I, Capital Improvement Force Supply	40
0410	Manager III, Plant Operations	39
0411	Director I, Central Trades	45
0412	Supervisor II, Maintenance Materials	44
0413	Director I, Facilities Operations	45
0414	Executive Director, Transportation Budget	47
0417	Manager III, Maintenance System	39
0418	Coordinator, Performance Improvement	42
0420	Supervisor II, Stores and Distribution	44
0421	Coordinator II, Inventory Control	41
0422	Coordinator III, Warehousing	42
0423	Administrative Assistant I	34
0424	Administrative Assistant II, Rehabilitation	35
0425	Coordinator II, Central Stockroom	41
0426	Manager III, Site Documentation	39
0427	Coordinator I, Estimating	40
0428	Coordinator II, Vehicle Maintenance	41
0429	Manager II, Data Systems	38
0430	Director I, Cost and Business Services	45
0431	Director I, Information Services	45
0432	Buyer	39
0433	Coordinator II, Materials Control	41
0434	Chemist	36
0435	Coordinator II, Food Service Equipment	41
0437	Food Service Coordinator	42
0438	Food Service Planning and Prod. Supervisor	44
0439	Coordinator III, Food Service Facilities Planning & Production	42
0440	Coordinator III, Food Service Planning and Production	42
0441	Supervisor II, Operational Accounting	44
0442	Coordinator III, Region Food Services	42
0443	Manager III, Food Service	39
0444	Manager III, Facility Operations	39
0445	Director I, Food Service	45
0446	Coordinator I, Site Planning & Graphics	40
0447	Specialist, Real Property - Development and Acquisition	39
0448	Coordinator I, Work Orders	40
0449	Administrative Assistant III, Food Service Accounting	36

<u>JOB CODE</u>	<u>JOB TITLE</u>	<u>PAY GRADE</u>
0450	Coordinator II, Attendance	41
0451	Public and Media Relations Officer	44
0452	Coordinator II, Site Planning	41
0453	Staff Assistant, Quality Control	34
0454	Director II, Energy Cost	46
0455	Director II, District Communications Management	46
0456	Supervisor II, Long Range Facility Planning	44
0457	Coordinator III, Facility Planning	42
0459	Supervisor II, Site Planning and Government Liaison	44
0461	Supervisor II, Recycling and Utilities Administration	44
0462	Coordinator I, Energy Management	40
0464	Coordinator II, Energy	41
0466	Coordinator Specialist, Materials Testing and Evaluation	43
0467	Coordinator II, Technical Support	41
0468	Supervisor I, Contractor Prequalification	43
0469	Coordinator I, Cost Accounting	40
0470	Coordinator I, Trades	40
0471	EEEEO Compliance Officer	43
0472	Director I, Hospitality Services	45
0473	Coordinator I, Property Accounting	40
0474	Director I, Plant Operations	45
0475	Coordinator III, Claims Litigation	42
0476	Coordinator II, Plant Operations	41
0477	Director I, Treasury/Finance Systems	45
0479	Cash and Management Coordinator	41
0480	Business Manager, Regional/Vocational/Technical Center	38
0481	Coordinator I, Production Control	40
0482	Staff Assistant, Risk Management	36
0483	Coordinator III, Vehicle Maintenance	42
0484	Administrative Assistant III, Building Operations	36
0485	Coordinator I, SBAB Operations	40
0486	District Supervisor, Parent Outreach	45
0487	Coordinator II, Business Development	41
0489	Building Operations Manager	36
0490	Program Inspector- Asbestos	34
0491	Coordinator III, Energy Management Operations	42
0492	Stadium Manager	35
0493	Executive Director, Capital Construction Projects	47
0494	Manager III, Business Development	39
0495	Banking/Financing Analyst	40
0496	Manager III, FFE	39
0497	Supervisor I, Network Support	43
0498	Accounts Payable Manager Specialist	40
0499	Staff Specialist, Citizen Information	40
0500	Manager III, Cost and Business Services	39
0501	Supervisor, Telecommunications	44

<u>JOB CODE</u>	<u>JOB TITLE</u>	<u>PAY GRADE</u>
0502	Food and Nutrition Staffing T/M Officer	44
0503	Project Manager, Network Services	41
0505	Coordinator III, District Office Operations	42
0507	Supervisor I, Telecommunications Support	43
0511	Coordinator II, Textbook Services	41
0512	Business Manager Internal Funds	37
0513	Food and Nutrition Accounting Specialist	37
0514	Administrative Assistant, Accounting	34
0519	Senior Project Manager, Telecommunications	43
0522	Food Service Budget Analyst	43
0523	Coordinator II, Chapter I Financial	41
0524	District Supervisor, Grants Administration	45
0525	Director I, Facilities and Inventory Management	45
0528	Assistant Manager Production Control	34
0529	Coordinator III, Food Service	42
0530	Director I, Region Operations Food and Nutrition S P	45
0531	Project Manager, Telecommunications	42
0532	Coordinator, Marketing/Multimedia	42
0533	Director I, Construction	45
0534	EDP Audits Supervisor I	43
0535	Coordinator III, Document Control	42
0536	EDP Audits Director I	45
0537	Supervisor I, Schedule Control	43
0538	Supervisor II, Job Order Control	44
0539	Supervisor II, Capital Construction Budget	44
0540	Audit Supervisor II, Capital Construction Compliance	44
0541	Audit Coordinator II, Capital Construction Compliance	41
0542	Coordinator I, Design and Construction	40
0543	Director I, Compliance Audits	45
0544	Coordinator I, Schedule Project Management	40
0545	Audit Coordinator II, Compliance Audits	41
0546	Investigative Audits Director	45
0547	Audit Coordinator II, Investigative Audits	41
0548	Audit Coordinator III, Internal Audits	42
0549	Executive Director, Construction Management	47
0551	Manager III, Energy Systems	39
0552	Senior Auditor, Internal Audits	40
0553	Staff Auditor II	39
0554	Communication Resources Manager	39
0555	Audit Supervisor II, Audit Quality Control and Review	44
0556	Resource Support Specialist	41
0557	Property Audits Supervisor	43
0562	Coordinator II, Systems Education	41
0564	Manager, Network Services	42
0566	Coordinator III, Risk and Benefits Management	42

<u>JOB CODE</u>	<u>JOB TITLE</u>	<u>PAY GRADE</u>
0568	Manager, Retirement	38
0569	Coordinator II, Design	41
0570	Supervisor II, Textbook Services	44
0571	Manager II, General Accounting	38
0576	Executive Director, Capital Construction	47
0581	Director II, Document Control	46
0585	Manager I, Accounting Research	37
0586	Executive Director, ADSE & Educational Specifications	47
0589	Coordinator II, Accounting	41
0592	Supervisor I, Banking and Investments	43
0593	Pest Control Manager	36
0594	Certified Industrial Hygienist	38
0596	Manager III, Finance	39
0597	Administrative Assistant I, Finance	34
0641	Asbestos Design Coordinator	40
0642	Coordinator, Construction (Non Contract)	40
0649	Coordinator III, State/Government Liaison	42
0657	Coordinator I, F F & E	40
0658	Supervisor I, Sourcing Contracts	43
0659	Supervisor I, Furniture, Fixtures and Equipment	43
0660	Manager III, Furniture Fixtures and Equipment	39
0661	Coordinator II, Educational Specifications	41
0663	Supervisor I, Post Occupancy/Warranty Management	43
0665	Asbestos Design Specialist	36
0666	Coordinator III, District Alarms	42
0667	National Programming Manager	37
0671	Director I, Facilities Management	45
0673	Director II, Employee Resources	46
0674	Director I, Service Contract	45
0675	Environmental Engineer	44
0676	Supervisor I, Materials Planning	43
0677	Supervisor I, Relocatables	43
0678	Supervisor I, Maintenance Customer Services	43
0679	Coordinator III, Grounds Maintenance	42
0681	Coordinator III, Maintenance Accounting	42
0686	Coordinator III, Maintenance Employee Services	42
0689	Coordinator II, Preventative Maintenance	41
0690	Supervisor II, Facilities Management	44
0691	Supervisor I, Student Advocacy	43
0692	Coordinator II, Environmental Resources Mgmt.	41
0693	Coordinator II, Maintenance Info. Systems Mgmt.	41
0694	Systems Implementation Assistant	35
0695	Manager III, Site Supervision	39
0696	Coordinator II, Operations and Training	41
0697	Coordinator II, Operating Budget	41

<u>JOB CODE</u>	<u>JOB TITLE</u>	<u>PAY GRADE</u>
0698	Staff Specialist Compliance	41
0699	Coordinator I, Environmental Resources Mgmt.	40
0700	Coordinator I, Operations Management Analyst	40
0701	Water Treatment Specialist	40
0704	Facility Inventory Specialist	38
0705	Electrical Engineer	42
0706	Engineer	42
0707	Architect	42
0708	Coordinator I, Maintenance Info. Systems Management	40
0709	Coordinator II, Relocatable Facilities	41
0710	Coordinator I, Resource Control	40
0711	Supervisor I, Bids and Agenda	43
0713	Supervisor II, Central Trades	44
0714	Executive Director, Facilities	47
0726	Coordinator III, EEO Data Management	42
0741	Executive Director, Educational Facilities Compliance	47
0745	Executive Director, Contract Management	47
0748	Coordinator I, Data Control	40
0756	Director II, Professional Service Cont.	46
0757	Manager II, Document Systems	38
0761	Coordinator II, Payments	41
0763	Coordinator III, Support Operations	42
0769	Supervisor I, Quality Control	43
0770	Director I, Pro. Serv. and Mat. Testing	45
0771	Supervisor I, Administration	43
0775	Supervisor, DOE Liaison	45
0776	Supervisor II, Governmental Affairs and Land Use Policy	44
0777	Director I, Advanced Planning	45
0778	Coordinator III, Site Acquisition and Special Projects	42
0783	Executive Director, Assessment	47
0784	Manager II, Capital Construction	38
0787	Director I, Design Management	45
0788	Executive Director, Safety/Energy	47
0792	Director I, Planning and Design	45
0794	Supervisor I, Facilities Data	43
0795	Director I, Asbestos Management	45
0796	School Board Office Manager	39
0797	Coordinator I, Materials Acquisition	40
0798	Risk Analyst	40
0830	Television Station Manager	41
0831	Coordinator, Instructional Television	40
0832	Radio Station Manager	40
0833	Technical Operations Coordinator	43
0834	Manager, Production Projects	41
0835	Manager, WLRN Special Projects	41

<u>JOB CODE</u>	<u>JOB TITLE</u>	<u>PAY GRADE</u>
0836	Television Production Manager	37
0837	Communications Manager	37
0838	Television Program Manager	37
0839	Field Engineering Manager	38
0840	Broadcast Engineering Manager	38
0841	News and Public Affairs Manager	33
0842	Television Operations Manager	37
0854	Coordinator II, Business Development	41
0855	School Support Staffing Officer	44
0856	Coordinator III, Accounting	42
0858	Supervisor I, Sourcing Contracts	43
0860	Administrative Assistant, Technical Support	34
0861	Director, Civil Rights Compliance	45
0862	Director, Diversity Compliance	45
0863	Coordinator III, Compliance	42
0865	Manager III, Food Service Quality Control	39
0866	Food and Nutrition Technical Support Spec.	44
0875	Technical Support Specialist I, Systems and Programs	41
0879	Ecotran Operations Specialist	42
0880	Coordinator II, Transportation Liaison	41
0881	Coordinator I, Transportation Operations	40
0882	Administrative Assistant I, Transportation Operations	34
0883	Manager III, Inventory Control	39
0884	Manager I, Transportation Maintenance	37
0885	Administrative Assistant, Property Control	34
0886	Administrative Assistant, Inventory Management	34
0891	Project Manager Capital Improvement	42
0892	Director I, Compliance	45
0893	Coordinator III, Zone Mechanic Administration	42
0897	Coordinator, Architect and Engineer Selection	40
0902	Director I, Site Acquisition	45
0904	Technical Service Liaison	42
0906	Manager I, Budget and Fiscal Management	37
0907	Telecommunications Specialist	37
0908	Communication Analyst I	39
0909	Network Analyst I	41
0925	Programmer Analyst II	35
0926	Senior Programmer Analyst II	38
0927	Systems Programmer I	39
0929	Supervisor I, Computer Operations	43
0930	Supervisor I, Systems Support Control	43
0931	Director I, Program Management and Process Engineering	45
0932	Systems Resources Coordinator	41
0933	Project Manager, Systems and Programs	43
0935	Data Base Specialist I, Systems and Programs	41

<u>JOB CODE</u>	<u>JOB TITLE</u>	<u>PAY GRADE</u>
0936	Senior Systems Analyst I, Systems and Programs	41
0937	Senior Grant Writer, Grants Development	44
0938	Grant Writer, Grants Development	42
0292	Project Specialist	35
0293	Project Assistant	38
0294	Project Associate	40