

**School Board--Members of the Board****ORIENTATION OF NEW MEMBERS**

Each new member of the Board shall be afforded every opportunity to learn the functions and responsibilities entailed by election to the Board. It shall be the duty of the Superintendent of Schools and the administrative staff to assist each new member-elect to understand the Board's functions, policies, procedures, and operation of the school system before he/she takes office. The following procedures shall be employed as a minimum:

1. The member-elect shall be given selected materials on the functions of the Board and of the school system.
2. The member-elect shall be invited to attend Board meetings and to participate in its discussions prior to his actual induction.
3. The incoming members shall be invited to meet with the Superintendent of Schools and other administrative personnel whom the Superintendent of Schools shall designate to discuss the services they perform for the Board.
4. A copy of the School Board Rules shall be provided each new incoming member.

Specific Authority: 230.22(2) F.S.

Law Implemented, Interpreted, or Made Specific: 230.22(5) F.S.

**History: THE SCHOOL BOARD OF DADE COUNTY, FLORIDA**

Repromulgated: 12-11-74