

Occupying**EDUCATIONAL FACILITIES--NAMING**

The School Board will consider recommendations from the community and other interested or impacted parties when approving proposed names for new school facilities and renaming of existing facilities.

No public school or educational facility owned by the School Board shall be names except in the manner prescribed in this Rule.

- I. Names to be proposed shall be selected in accordance with the following criteria:
 - A. If the school or school facility is to be named by its location in the community, the names proposed should be descriptive of the geographical area in which the facility is located, and be of reasonable length.
 - B. If the school or school facility is to be named in honor of a man or woman, the names proposed should be:
 1. Those of outstanding civic, or educational leaders, or individuals who have made a significant contribution to the field of education or humanity in general whether living or deceased, of local, national, or international prominence.
 2. If the school or school facility is to be named for a living person the eponym's consent must first be obtained in writing before it is submitted for the School Board's consideration.

Nothing in this Rule is intended to prohibit the naming of a school in the name of an individual who has given a monetary contribution to the school district.

- II. In each instance when a new school facility is to be named or an existing facility renamed, an Educational Facilities Naming Committee will be convened to consider community input and make recommendations to the School Board for final approval.
 - A. Before the Educational Facilities Naming Committee is convened, input from the community, in which the existing school or the new school is or will be located, shall be solicited. The following steps must be taken, in order to ensure adequate

public participation in this process:

1. At least one, but no more than three (3) publicly noticed meetings with members of the public and other interested persons must be held in order to obtain public input in this process. If more than three public meetings are determined to be necessary to obtain sufficient public input into this process, additional meetings may be approved by the Associate Superintendent, School Operations.
 2. The Office of the Associate Superintendent, School Operations, shall act as the facilitator for these meetings and will schedule the requisite meetings before the Educational Facilities Naming Committee is convened.
 3. Consistent with the criteria set forth in this Rule, all names recommended to the Committee must be accompanied with the appropriate background information and documented support for the suggested names, including any letters of recommendation.
 4. A complete list of all names suggested by the public through this public input process shall be forwarded to the Educational Facilities Naming Committee.
 5. All names obtained through the public input process, along with the name of the individual(s) who originally suggested any of the names on the list referenced above, must be provided to the members of Educational Facilities Naming Committee at least a week before the Committee is convened.
- B. The Associate Superintendent, School Operations, shall be responsible for convening an Educational Facilities Naming Committee and serving as the coordinator of the activities of the committee.
- C. The Educational Facilities Naming committee will be comprised of the following voting members:
1. the Board Chair.
 2. the Board member in whose district the school or facility to be named or renamed is located.
 3. an additional member to be designated by the Board member in whose district the school or facility to be

named or renamed is located.

4. the Regional Superintendent, Regional Center, in whose region the school or facility is located.
5. a representative from the community surrounding the school that is to be named, to be selected by the Regional Superintendent in whose region the school or facility is located.

All meetings of the Educational Facilities Naming Committee shall be held in and adhere to the requirements of the Sunshine Law. Only the voting members listed above and assigned to the Committee in accordance with this Rule will be allowed to vote. Proxy votes will not be allowed. The presence of three or more voting members of the Committee will constitute a quorum.

- D. The Chair shall appoint another Board member to the committee in the event the school or facility to be named is located in the Chair's district.

III. Naming New School Facilities

The Associate Superintendent, School Operations, will convene an Educational Facilities Naming Committee, solely for the purpose of organizing the Committee, within three (3) months after the commencement of construction of a new school facility, and will oversee the process of soliciting community input. The Educational Facilities Naming Committee may only be convened to consider and recommend possible school names after the community input process has been completed.

IV. Renaming Existing Facilities

The name of a new school or school facility adopted by the Board shall be permanent except when the Board determines by majority vote that a name change is desirable as a result of a recommendation from an Educational Facilities Naming Committee. No existing facility will be renamed unless the request to do so emanates from the students, their families, the school's faculty, the community or other interest groups.

The Associate Superintendent, School Operations, upon receipt of requests sufficient to indicate community interest in renaming an existing facility, will oversee the process of soliciting community input and convene an Educational Facilities Naming Committee.

The responsibility for the final determination of whether a school district facility will be renamed shall remain with the School Board.

- V. The School Board may, after considering the names presented by the Educational Facilities Naming Committee, request that the Committee provide additional proposed names for the School Board's consideration.

Specific Authority: 1001.41(1)(2); 1001.42(22); 1001.43(10) F.S.

Law Implemented, Interpreted, or Made Specific: 1001.41(1) F.S.

History: **THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA**

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