

Designing**SELECTION AND PROCUREMENT OF DESIGN-BUILD FIRMS AND DESIGN CRITERIA PROFESSIONALS**

## I. Rational

The Superintendent of Schools shall recommend design-build firms and design criteria professionals to the Board for contracts or commissioning in accordance with the **Procedures for the Selection of Design-Build Firms**, and the **Procedures for the Selection of Design Criteria Professionals** as approved by the Board, which Procedures are incorporated herein by reference and are made a part of this Board Rule.

## II. Definitions

For purposes of this Board Rule the terms: "design-build firm," "design-build contract," "design criteria package," and "design criteria professional" mean the same as set forth in ' 287.055(h), (i), (j) and (k), Fla. Stat., respectively.

## III. Selection and Procurement Process

## A. Design Criteria Professionals

The design criteria package shall be prepared and sealed by a design criteria professional employed by or retained by the Board. If the Board elects to enter into a professional services contract for the preparation of the design criteria package, then the design criteria professional shall be selected and contracted with in accordance with the **Procedures for the Selection of Design Criteria Professionals** which includes the requirements of ' 287.055(4) and (5), Fla. Stat. A design criteria professional who has been selected to prepare the design criteria package shall not be eligible to render services under the design-build contract executed pursuant to the design criteria package. At a minimum, the professional services contract will provide for the following:

1. The preparation of a design criteria package for the project.
2. Consultation concerning the evaluation of the bids submitted by the design-build firms.
3. Review and recommendations regarding the detailed

working drawings of the project.

4. Evaluation of compliance of project construction with the design criteria package.

B. Design-Build Firms

The Board shall award design-build contracts in accordance with the **Procedures for Selection of Design-Build Firms**, which procedures provide at a minimum for the following:

1. The qualification and selection of no fewer than three design-build firms as the most qualified, based on the qualifications, availability, and past work of the firms, including the partners or members thereof.
2. The criteria, procedures, and standards for the evaluation of design-build contract proposals or bids, based on price, technical, and design aspects of the public construction project, weighted for the project.
3. The solicitation of competitive proposals, pursuant to a design criteria package, from those qualified design-build firms and the evaluation of the responses or bids submitted by those firms based on the evaluation criteria and procedures established prior to the solicitation of competitive proposals.
4. In the case of public emergencies, for the Board to declare an emergency and authorize negotiations with the best qualified design-build firm available at that time.

- IV. The Board will supervise or approve the detailed working drawings of the project as appropriate.

Specific Authority: 230.22(2) F.S.

Law Implemented, Interpreted, or Made Specific: 287.055 F.S.

**History: THE SCHOOL BOARD OF DADE COUNTY, FLORIDA**

New: 1-5-94