

Planning**HISTORICAL PRESERVATION OF FACILITIES**

The Board recognizes that many of its facilities have historical and/or architectural significance to the public and that these facilities should be maintained in their original condition to the extent feasible.

I. Coordination

The Board also recognizes:

- A. That Miami-Dade County and various municipalities within the County have ordinances governing the designation of historical sites and subsequent restrictions pertaining to architectural changes to designated facilities and have established preservation boards to oversee these matters.
- B. That the Miami-Dade County Historic Preservation Board (Preservation Board) is the umbrella organization representing these various preservation boards, through which the School Board may coordinate its various general efforts in the area of historical/architectural preservation.
- C. That the individual local preservation boards are most knowledgeable of specific facilities within their area and therefore, are the agencies which should be involved in review of plans involving specific facilities having historical/ architectural significance.
- D. That there are also individuals in each community whose insight into the cultural significance of a structure is important for a successful project.

II. Procedures

Under State Statutes, the Board is exempted from, and does not elect to be bound by the aforementioned various preservation ordinances. Therefore, the Board will not accept or agree to formal designation of any facilities, nor will it agree to be bound by any ordinance or specific provision of an ordinance pertaining to historical designation/preservation.

The Board will, however, make every effort to coordinate with the Miami-Dade County Historic Preservation Board and the various local boards to identify facilities having historical/architectural significance and interested members of the public; to review plans for addition, alteration, or disposition of said facilities; and wherever feasible, preserve or maintain such historical/ architectural significance, as follows:

- A. Communications will be established between a Working Group of the School Site Planning and Construction Committee, as further defined herein in Section II. B., and the Miami-Dade County Historic Preservation

Board as representative of the various agencies and groups having historical preservation interest, to ensure timely and accurate interchange of concerns, planned activities, problems, etc., which are of mutual concern. The contact agency for the Preservation Board is the Miami-Dade County Office of Community and Economic Development Historic Preservation Division. Additionally, public notice will be provided in an attempt to reach individuals in each community to provide insight into the value of the structure to that neighborhood.

- B. The Preservation Board, through its member agencies and groups, will identify and submit to the Board a countywide listing of Board owned facilities which the Preservation Board has determined to have historical and/or architectural significance. The Superintendent will appoint a Historic Schools Working Group (Working Group) which will report through the School Site Planning and Construction (SSPC) Committee.
1. Members of the Working Group will be appointed by the Superintendent for two years, and include the following:
 - A private architect or engineer with historical preservation and grant award experience;
 - A Planner with historical preservation experience, or a preservation officer from a local government;
 - A citizen with historical preservation and grants award experience;
 - A member of the SSPC Committee;
 - A staff member from the planning, construction or maintenance department.
 2. The Working Group may periodically request technical assistance from staff from the Florida Division of Historical Resources or local preservation experts on an as needed basis.
 3. Operating Procedures - In collaboration with the Preservation Board, as may be appropriate, the Working Group shall report its findings to the SSPC Committee annually, or more frequently if appropriate.
 4. The Working Group will:
 - a. Recommend criteria and process to confirm the District's historically significant buildings; and estimate and recommend priorities for identified preservation and/or maintenance needs.

- b. Develop and recommend to the SSPC Committee standards for maintenance, repair, remodeling, renovation, additions, replacement, or demolition projects for the District's historically significant buildings.
 - c. Help identify and assist in obtaining State, Federal or other grants for projects, and review documentation for grant applications.
 - d. Recommend long-range and annual planning and finance strategies, including community and business partnerships for the District's historically significant buildings. The Working Group will present recommended initiatives to the SSPC Committee to coordinate with the annual capital plan, the five-year work program and the long-range plan.
 - e. Provide general planning recommendations to the SSPC Committee for schools that are 45 or more years of age using information provided by the District concerning safety, educational programs, facility needs, and other relevant information as requested by the Working Group.
 - f. Recommend Community Outreach strategies to the SSPC Committee to keep the public informed of District costs to provide planning, maintenance, construction, and other management activities for historically significant buildings.
5. Project Compliance Reporting - District staff involved in planning, maintenance or construction projects for historically significant buildings, will provide the Working Group and the SSPC Committee as appropriate, with quarterly reports on compliance with standards established by the Working Group.
6. Annual Report - On each anniversary date of its first meeting, the Working Group will provide a report to the SSPC Committee for review and submittal to the School Board, that will contain the recommended work plan for the coming year, priority tasks, milestones, timelines, and past year accomplishments.
- C. The Board through staff, will notify the Preservation Board and any other applicable local preservation board regarding any plans to significantly alter, renovate, or add to any of the facilities identified as historically or architecturally significant, and also indicate any current or future plans for disposal or demolition. Public notification of the proposed project will be provided in the newspapers announcing a public meeting to be held at the building site at a time conducive to public participation, to solicit community comment and input regarding significance of the building to the community, and to discuss the educational outcomes proposed by the Board.

- D. Any building carried on the Florida Inventory of School Houses (FISH) inventory with a construction date of over 50 years, and where the Board plans to significantly alter, renovate, add to or demolish the structure, the Board shall provide public notification of the proposed project in the newspapers, announcing a public meeting to be held at the building site, at a time conducive to public participation, to solicit community comment regarding the significance of the building to the community and to discuss the educational outcomes proposed by the Board.
- E. Preliminary and final plans for any significant alterations or additions to the above facilities will be made available to the applicable local preservation board for review and comment as to historical/architectural preservation details.
- F. Where a building is scheduled for demolition, a second advertisement and public meeting shall be held at the building site at a time conducive to public participation, three months prior to scheduled demolition.
- G. Where public notice is required to be provided, it shall include at least the following: "Miami-Dade County Public Schools will hold a public meeting on (date) at the (school site name and address) at (time) to provide information and to receive community comment on its plans to (significantly alter/renovate/remodel/demolish) the (building name) at (school name).
- H. The applicable local preservation board will, if applicable, provide to the Working Group and the SSPC Committee a written review of the plans, including any comments or concerns for the preservation of specific details, materials to be used, and any other observations regarding the architectural details of the design.
- I. The Working Group shall provide to the SSPC Committee and to the Preservation Board and/or local preservation board, the following items:
 - 1. Analysis of any requested changes or concerns transmitted by the local preservation board;
 - 2. Determination of the cost and other impact of the recommendations on the project;
 - 3. Recommendations of the local preservation board for inclusion in the plans, to the extent architecturally, economically, and programmatically feasible.
 - 4. Recommendations on disposition, if applicable.
- J. If substantial concerns or disagreements exist with recommendations of the Working Group to the SSPC Committee, and any resulting

recommendations from the SSPC Committee to the Board, the Preservation Board or local preservation board will have the option of appealing said recommendations to the School Board. A report shall be submitted to the School Board by the SSPC Committee.

- K. Requests or concerns pertaining to historical/architectural preservation of specific facilities, originating from individuals or agencies not represented by the Preservation Board or other local preservation board, will be referred to the State of Florida Division of Historical Resources for its professional review, to be processed in accordance with the established procedures, if applicable.

Specific Authority: 1001.41(2); 1001.42(22); 1001.43(10) F.S.

Law Implemented, Interpreted, or Made Specific: 1001.43(4)(10); 1013.33; 1013.64(1)(g) F.S.; and Chapter 6-2 FAC, 1999 SREF, Section 1.5

History: **THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA**

New: 6-20-84

Technical Change: 5-1-98

Amended: 4-19-89; 6-20-01; 7-14-04