

**Compensation and Related Benefits**

**OVERTIME PAY DURING EMERGENCIES--NON-INSTRUCTIONAL**

When an emergency is declared by the Superintendent of Schools, requiring Board employees to work during the emergency period, those employees shall be paid time and one-half for all hours of required work during the emergency. The foregoing provision applies only to employees eligible for overtime pay under the Fair Labor Standards Act.

An accurate record of such time will be prepared by the person in charge of the facility during the emergency and submitted to the principal or administrative head of the department for approval. The principal or department head shall forward the request for overtime pay to the proper division within three days after the termination of the emergency.

Specific Authority: 230.22(2) F.S.

Law Implemented, Interpreted, or Made Specific: 230.23(5)(d) F.S.

**History: THE SCHOOL BOARD OF DADE COUNTY, FLORIDA**

Repromulgated: 12-11-74