

**Compensation and Related Benefits****SALARY GUIDES--ADJUSTMENTS**

If an error is discovered in a person's salary adjudication, which is construed as an error chargeable to the employees of the Board, this error may be corrected back to the date of the error.

If an error is discovered in a person's salary adjudication which is due to the negligence of that person in presenting evidence of prior experience, etc., the error may be corrected back to July 1 of the fiscal year in which the error was attributable, but not to exceed five years.

Except as provided in collective bargaining agreements, salary adjudication overpayment collections shall be handled in the following manner:

All affected employees will be given written notice of said overpayment, as well as the amount, and shall be informed of the district=s intent to regain such funds prior to any monies being withheld from the employee.

Salary adjudication overpayment collections shall be made in the dollar amount at the same rate as the overpayment was made. Any employee encountering a problem in effecting a repayment, due to any reasonable and legitimate cause, will be given full consideration for an adjustment in the rate and amount of repayment upon written proof of financial hardship.

The School Board of Miami-Dade County shall have the right to pursue the collection of unsatisfied overpayments at the time of an employee=s termination.

Specific Authority: 230.22(2); 230.23(17) F.S.

Law Implemented, Interpreted, or Made Specific: 230.22(5); 230.23005(2) F.S.

**History: THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA**

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