

**Activities****PROFESSIONAL GROUP AND EMPLOYEE ORGANIZATION MEETINGS**

Professional organizations of staff members find it necessary to hold periodic meetings of their membership. The principal and representatives of these organizations should arrange for these meetings during the fourth week of each month or at such other time as does not conflict with other scheduled meetings. These meetings should be scheduled on a day other than Friday or the day on which the regular faculty meeting is scheduled. Provision for special called meetings of these groups should be made in the same manner.

Announcements for these meetings should be made the same way as other regular or special announcements are made in the school. Attendance at all such meetings should be on a voluntary basis. Only active members of the group should attend unless others are invited.

Countywide meetings of a number of employee organizations are generally scheduled to begin in the late afternoon. Arrangements for selected representatives from the schools should be made so that they can get to the meeting on time and without employing substitute teachers.

Specific Authority: 230.22(2) F.S.

Law Implemented, Interpreted, or Made Specific: 228.041(13); 230.22(1); 230.23(4)(k) F.S.

**History: THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA**

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