## **Non-salaried Expenditures**

## **BIDDING PROCESS--SPECIAL CONSIDERATIONS**

I. Bid Award Recommendations and Contracts

Award recommendations should be made as soon as practicable after bids have been evaluated, and contracts and/or purchase orders should be sent promptly to bidders to whom awards were made by the Board.

II. Irregular or Deviating Bids

If the Procurement Division recommends that the Board waive a bid specification or any irregularity, or award an item that deviates from the specification, the recommendation shall define the bid irregularity or item deviation and give reasons for recommending such a waiver.

III. Bidding Process for Moving of Portable and Relocatable Buildings

The procedure to be followed on the receiving of bids for the moving of portable structures is:

- A. That all available known local bidders be notified by letter;
- B. That no performance bond be required.
- C. On bids for relocation of portable buildings, awards may be made by the Executive Director, Division of Procurement Management, and purchase orders issued immediately after evaluation of bids. Such awards shall be submitted to the Board for confirmation at the next regular meeting following the award.

Specific Authority: 230.22(2) F.S.

Law Implemented, Interpreted, or Made Specific: 237.02 F.S.; 6A-1.012 FAC

History: THE SCHOOL BOARD OF DADE COUNTY, FLORIDA

Repromulgated: 12-11-74

Amended: 8-19-87