

**Administrative Operations****LINE AND STAFF RELATIONSHIPS**

The district office administrative staff is responsible for overall, system-wide educational leadership and for coordinating the educational program within policy established by the Board. All system wide services emanate from the district office. All official system wide committees, councils, and coordinating groups shall be based in the district office.

The line of authority from the district office to the schools is through the region superintendents, region directors, and principals.

The principal of each school is the responsible administrator in the building. All personnel, both instructional and non-instructional, who work in the school either on a full- or part-time basis are responsible administratively to the principal. All contacts with employees in the school are made through the principal's office.

Specific Authority: 230.22(2) F.S.

Law Implemented, Interpreted, or Made Specific: 230.03(4); 230.32(1) F.S.

**History: THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA**

Repromulgated: 12-11-74

Technical Change: 5-1-98